

**Town of Garfield
TOWN COUNCIL
REGULAR MEETING MINUTES
Town Hall – August 8th, 2018**

CALL TO ORDER: Mayor Jarrod Pfaff called the regular meeting of the council to order at 7:05 pm.

ROLL CALL: Mayor Jarrod Pfaff, Cande Hasenoehrl, Neal Leon and Mark Young were present. Staff: Clerk – Nancy Whitesell, Public Works – Shon Clark, Mark Phillips

GUESTS: Danielle Engelhardt, Bruce Manning

Bruce Manning informed council that a community committee was formed to advise to give ideas on what to do with the space in the Methodist Church. The committee is made up of Bruce Manning, Cande Hasenoehrl, Donna Gwinn, Sally Burkhart and Matt and Annelise Zook. The committee is looking into possible names; Honoring community roles was a suggestion. Acoustics are going to be the focus when determining what it can be used for. The committee is also researching other venues to compare use and fees.

Danielle Engelhardt discussed that the water pressure at her residence, along with neighboring locations, seems to be very low. She currently cannot run two sprinklers at one time. Public Works is going to look at the situation, as the new water tank was meant to improve that area. Neal Leon stated that years ago the Town had a gauge that would measure pressure, to ensure it was meeting state requirements.

APPROVAL OF MINUTES: Cande Hasenoehrl **MOVED** to approve the minutes of the July 25th meeting. Neal Leon seconded, and the motion passed unanimously.

POLICE DEPARTMENT REPORT: Police Chief Neuman was available to report

- 1) On July 30th there was a residential burglary on N 3Rd Street; motor cycle and personal items worth several thousand dollars. Resident had security cameras and had great visual images. Chief Neuman believes it was an inside job and poses no threat to other residents. They are currently working with Cowlitz County to help resolve situation.
- 2) Property Clean-ups are looking good, but still have a way to go.
- 3) Chief Neuman is asking speed signs be placed on both the North and South entry into Garfield. He suggested D street. Shon Clark stated he would like to move it back to B street so that the lights have a natural barrier to block the lights from the surrounding homes. Neal Leon suggested possibly creating a barrier to hang on the sign itself.
- 4) The Police Department received an inquiry on Washington open carry laws. Chief Neuman stated that a man who had just moved to town was walking down the streets carrying an AR-15. Chief Neuman spoke to the gentleman and warned him that this may pose a safety issue for him, as this may make some residents nervous. The Police Department is aware and if you see anything suspicious, please report it.
- 5) The house on N 7th Street has removed all but one camper. Shon Clark reported that there are still old cars and garbage at this location.

- 6) Reminder to all that it is harvest time and everyone needs to keep in mind that the farming equipment is out on the highways, and to please drive carefully.

PUBLIC WORKS REPORT: Shon Clark reported.

- 1) Well #3 tripped out for unknown reason. When restarted it sounded loud and vibratory. The well was shut off until it could be looked at. Joe Keller checked it and stated it was fine to run.
- 2) Parts for the water line replacement have been received and project to start possibly next week.
- 3) Drained the wet well in the sewer to inspect bad pump mount. Determined it necessary to remove the mount.
- 4) Delivered 2 WWTP pumps to Spokane Pump for inspection and asked them about the pump mount. They said he would try to find it. Shon Clark was able to find the mount from a manufacturer for \$1800. Spokane Pump called, and they said it would be \$2400 for the same mount. Mark Phillips is rebuilding the mount and it is looking very promising that Mark will be able to repair it. Neal Leon asked if the mount can be redone or fabricated in steel. Mark Phillips stated it would be very expensive because half of the cap is brass.
- 5) Mark Phillips removed rags from one lift station, pump has had no further problems.
- 6) Working on the polishing cell (cat tails pond) looking for bids for removal of cat tails. Cande Hasenoehrl asked regarding the wetlands if the DOE could help us. Reimbursement for the project is on hold until Public Works can get them the actual cost. Neal Leon asked if it had all been cleaned out. Mark Phillips stated that ideally some cat tails, 18-24 inches should be there. He also stated that taking out possibly 12-24 inches of the pond should bring it back, and elevation should will need to be checked. Neal Leon stated that the DOE wants us to go back to cat tails, and that they can be burned off every five years.
- 7) Garbage has been getting collected on time. The arms that pick up the toter cans have been replaced.
- 8) Streets have been graded and are ready for oil. The oiling should take place this week.
- 9) Repaired 7th Street where old trench was settling. The old rock was removed and replaced; Rock was compacted.
- 10) Charging station blew a breaker and has now been reset.

OLD BUSINESS:

- 1) Mayor Pfaff stated that the cleaning of the water tower needs to be put on hold for now because there are pumps that need repaired at the sewer plant. Mayor Pfaff said the cost of the pumps were \$1500.
- 2) Neal Leon asked about the situation with Laura Redmond. He asked if we had to turn the water on. Shon Clark said it was on at the time he and Mark had gone up to look at the damage. Nancy Whitesell said that the insurance adjuster feels that it has been an on-going issue and the damage was old damage. Neal Leon then asked if Nancy had found any call logs of the time in question. Nancy Whitesell said that she has gone through all of 2017 and has not found any call logs.

NEW BUSINESS:

- 1) Resolution 2018-05 amending the personnel handbook chapter 5, 5.3 Paydays. Currently paydays are on the 5th and the 20th. Mayor Pfaff has stated that in the recent past, when payday falls on a weekend or a holiday, that it has been yo-yoed as to when paychecks were dispersed. The resolution will clarify that if a payday occurs on a non-workday, paychecks will be dispersed on the business day before a non-workday. Cande Hasenoehrl **MOVED** to pass the resolution. Neal Leon seconded, and it passed unanimously.

FINANCIAL:


- 1) Cande Hasenoehrl **MOVED** to approve the payment of bills, Neal Leon seconded, and the motion carried unanimously.
- 2) The annual renewal of the Town's CD is required. State Bank Northwest can offer .55%. Neal Leon **MOVED** to renew, Mark Young seconded, and the motion passed unanimously.

ADJOURNMENT: Cande Hasenoehrl **MOVED** to adjourn the meeting at 7:45 p.m., Mark Young seconded, and the motion carried unanimously.



Mayor

ATTEST:



Clerk-Treasurer