

Town of Garfield
TOWN COUNCIL PUBLIC HEARING AND REGULAR MEETING MINUTES – Final Draft
Town Hall – July 11, 2012

CALL TO ORDER: Mayor Jarrod Pfaff called the meeting to order at 7:01 p.m.

ROLL CALL: Jarrod Pfaff, Larry Hunt, Daymon Marple, and Mark Young. Staff – Public Works Assistant Perry Brown, Police Chief Jerry Neumann, and Clerk/Treasurer Annie Pillers. **ABSENT:** Sharon Schnebly and Tim Southern.

GUESTS: Jiggs Anderson, Cher Curtis, Cathy May, and Chuck Petras.

1. Sidewalk Removal 5th and California - Cher Curtis asked if the small sidewalk extension from the house at the corner of 5th and California could be removed and planted to grass. The sidewalk is busted up and needs to be removed. Council authorized this request.

2. Compost Pile – Cher noted the compost pile looked very good.

3. Tree Limb Removal at Park - Cathie May thanked Perry for removing the tree limbs that had come down at the park.

4. Tree-Lined Street Maintenance – Jiggs Anderson noted the tree limbs along Main Street heading out towards his place are coming out onto the road again. With the construction in the neighborhood and larger trucks anticipated on the road during harvest, there's a lot more traffic in the area. Larry Hunt noted he had trimmed his neighborhood area. He will contact a tree trimmer. Jiggs Anderson left the meeting at 7:10 pm.

APPROVAL OF MINUTES: Mark Young **MOVED** the minutes of the June 27, 2012, Regular Council meeting be approved as corrected. Daymon Marple seconded the motion and the motion carried unanimously.

POLICE REPORT: Police Chief Jerry Neumann provided council with the June 2012 Activity Log. He noted things have been relatively quiet in town. Annie Pillers thanked him for his assistance earlier in the day with coordinating a medical helicopter landing.

PUBLIC WORKS REPORT: Perry Brown updated council:

1. Thank You to Larry Hunt – Perry gave a big thanks to Larry Hunt for his assistance with the garbage collection during the past week. Larry Hunt informed council it's very hard work, even with the new automatic lift that works very well. Perry confirmed he now has someone available for garbage collection on Mondays.

2. Vehicle Maintenance – the air compressor has been installed on the one-ton.

3. Water Leaks/Services – there was one water leak at John Love's and it was fixed. Now there's a second one 15 feet away on the other side of the main. He is waiting for price quotes on 2" meters. One of the meters has to be replaced. It has been fixed so many times, he can't redo it. There are still 3 water leaks left and the Love leak is not minor. It requires a serious locate with 2 underground power lines, phone lines, etc. If the water has to be shut down, it affects 5 houses. The new water service needs to be installed at the Kolar property. He was a 1" meter and will be billed accordingly. Larry Hunt noted it's not easy or safe for Perry to dig by himself.

4. Continuing Education – Perry reported he has 2.6 CEUs. With another .6 class he would be done.

5. Work Schedule - Perry noted he is close to out of hours this week and will be done early Friday. He hopes to mow tomorrow.

6. Compost Pile – Mayor Pfaff updated council on the Department of Ecology (DOE) meeting earlier in the day. The site needs to have a barrier all the way around it and along the creek side. DOE is content with eco blocks. More will need to be added. They can be spaced about 5 feet apart, one block high, as long as they block vehicles from going through. Currently the town has been operating under the no permit requirement but DOE will now require the town get a county permit at the cost of \$1,200. If there are no complaints for 3 or 4 years, then the town can go back to operating without a permit. DOE is requiring soil testing to determine that there is no fecal and no extreme nitrogen. If it does not pass, then the site would have to be paved. The samples have to be at a 3 foot depth. It was noted the dump is underneath it.

Perry will be calling the lab to see if he can scoop 3 feet or is a core sample required. The determination is the permeability of the soil. He will be keeping a permit log on how often turned and temperature probe. DOE has also asked that the town dig back up what's fallen off the backside and reseed. It was noted if an asphalt lot is required it will be the end of it. Mark Young noted providing the compost site is important as it beautifies the town. He did not want to charge and would like try to figure how hot to manage it. Mayor Pfaff recommended with the short staff, hiring out the work to get it dug out and jersey blocks placed. Council was agreeable. The town could supply the blocks. Council consensus was to hire Palouse Hills Lawn for \$1,200.

FIRE DEPARTMENT:

Chuck Petras updated council on the rural fire district commissioner's meeting and the proposed purchase of a water tender for the department. Mayor Pfaff thought there was a certain gallons permit minute (gpm) requirement to qualify as a water tender. He would contact Palouse Fire Chief Mike Bagott. It was proposed getting rid of the city pumper 314 because the district engine would replace and cover that requirement. Perry Brown noted when he was fire chief the town was reclassified by the fire rating bureau because the department had 2 pumpers. He wasn't sure if the department dropped one, they might not still qualify for the class. The Ford rural pumper was the back-up engine that dropped the insurance rates. Larry Hunt questioned if the insurance rates actually dropped then, noting his experience when on the department in Steptoe. Chuck Petras noted Oakesdale had the same thing and they had to have a back up. He wondered how much the department wanted to have sitting around for insurance as it costs to keep and insure them. He said the commissioners would be revisiting this proposed purchase again at their meeting on July 25th. Larry Hunt noted the district was proposing a 1/3 / 2/3 split on this piece of equipment. Chuck noted the other issue is that the tender needs to be parked inside. The current asking price is \$33,000 with sales tax, lights and siren to still be added. Chuck said the district needed a vehicle and he was comfortable paying up to \$50,000. The town has \$22,000 in the fire equipment reserve fund. The mayor said he would be comfortable with the town paying \$10,000. Mark Young talked about looking into grants. Chuck noted he would be making contact with the grant writer for District 12. Larry Hunt noted possibly next year the department would look at a quick response unit to replace the white International. Mayor Pfaff noted neither the district nor town have enough money to buy something else next year without a grant. Chuck Petras left the meeting at 7:35 pm.

NEW BUSINESS:

1. Ordinance No. 420N – Setting September/December 2012 Meeting Schedule: Larry Hunt **MOVED** to adopt Ordinance No 420N setting the September 2012 and December 2012 Meeting Schedule. Mark Young seconded the motion and the motion carried unanimously.

2. Wride/Kolar Boundary Line Adjustment: Mayor Pfaff reviewed the Wride/Kolar boundary line adjustment application submitted for the Joan Wride property. It allows access to the property from the existing driveway. Larry Hunt noted the Main Street access would have been very difficult with the slope and switchbacks. Perry Brown confirmed the new water line would tap in near the existing meters. There's already a meter for the Wride house and the old trailer. The septic tank is set. Larry Hunt **MOVED** to approve the Wride/Kolar Boundary Line Adjustment and authorized the Mayor to sign the document. Daymon Marple seconded the motion and the motion carried unanimously.

FINANCIAL:

1. Approval of Checks: There was a question about use of sick leave, holiday and vacation for the final pay period for the former public works superintendent. Larry Hunt **MOVED** to check with Stephen Bishop on the final pay period (July). Daymon Marple seconded the motion and the motion carried unanimously.

Larry Hunt **MOVED** to approve the following bills presented to council for payment. Daymon Marple seconded the motion and the motion carried unanimously.

Check Register #10519	Claims \$6,272.50	
Check Register #10520-#10527	Payroll \$7,997.25	
Check Register #10528-#10542 plus DOR EFT	Claims \$12,964.97	TOTAL: \$27,234.72

NEW BUSINESS - Continued:

3. Public Works Superintendent Duties: Perry Brown briefly addressed council about the number of times he's performed the public works superintendent duties – 2 to 3 months while hiring a new person after Dave left, when Bill hurt his hand, when Bill wrecked his 4 wheeler, and now again. He said he feels he should be compensated for that and deserves the public works superintendent pay. Larry Hunt said he agreed that Perry should be compensated for what he is doing and he asked why advertise the position if Perry Brown wants the job. He said no one is going to have more experience.

EXECUTIVE SESSION: Larry Hunt **MOVED** the council go into Executive Session to review employee performance {RCW 42.30.110 (1) (g) } reconvening at 8:30 PM with no other business to be acted upon. Daymon Marple seconded the motion and the motion carried unanimously. The public works assistant, clerk and guests left the meeting. Council went into Executive Session at 8:10 PM.

The council reconvened into regular session at 8:13 PM with no further business conducted.

ADJOURNMENT: Larry Hunt **MOVED** to adjourn the meeting at 8:30 pm. Daymon Marple seconded the motion and the motion carried unanimously.

Jarrod Pfaff, Mayor

ATTEST: _____
Annie Pillers, Clerk/Treasurer