

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES**  
**Town Hall – March 28, 2012**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:00 p.m.

**ROLL CALL:** Jarrod Pfaff, Daymon Marple, Sharon Schnebly and Mark Young. Staff – Public Works Superintendent Bill Bowman, Police Officer Brian Dentler, and Clerk/Treasurer Annie Pillers. Absent: Larry Hunt, Tim Southern.

**GUESTS:** None.

**APPROVAL OF MINUTES:** Daymon Marple **MOVED** the minutes of the March 14, 2012, Regular Council meeting be approved as written. Mark Young seconded the motion and the motion carried unanimously.

**POLICE REPORT:** Police Officer Brian Dentler updated council on recent activity. It has been fairly quiet recently, except today was very busy. Officer Dentler will be doing the footwork for a USDA grant for a vehicle for Officer Merry. Officer Dentler said he thought the video system at the park was working fine, he has not heard otherwise and has not used it recently himself. Mark Young asked about a similar system downtown and it was confirmed there is no such system at this time. The older equipment the police department had received did not work due to the distance for wiring. Sharon Schnebly asked about the report of 4 pit bulls at the trailer park. Officer Dentler said the individual had indicated he was going to get rid of all but two and in a recent contact with that individual; there was no evidence of any pit bulls. It was also confirmed there had been no chicken complaints in town since last fall. There have been less sightings of the moose but there were a few reported in the last couple of days.

**PUBLIC WORKS REPORT:** Bill Bowman updated council:

**Downtown Siren** – has been working the last 13 days. Joe Keller was a great help and was able to use old the parts. There was a pinched wire causing the problem.

**Recycling** – the recycle center is being cleared out. Palouse Hills has taken two or three trips to recycling. Estimates were 22 cardboard pallets of cardboard, 10 pallets of magazines, 8 boxes of glass and 2 bails of plastics. Perry Brown has good organizational skills with the boxes and had it cleaned it nicely.

**Park Restroom** – the needed parts for the women's restroom arrived.

**WWTP** – the new pump is awesome and working well. It is cycling like it should and keeping up with the flow. Bill spent time tracing inflow and infiltration in the manholes along 4<sup>th</sup> Street up to Manring Street and found some questionable areas. He estimates in some cases likely 100,000 gallons of water flowing. He will get the sewer camera back from Rosalia and while there is water flowing, camera these areas. Last year Bill talked with someone about an epoxy product that could be used around the manhole lids to reduce inflow problems. Bill also mentioned an area he wants to check near the old Once-In-Awhile building.

**Traffic Mirror** – the company replaced the traffic mirror with the exact same one. Bill and Perry plan to retrofit this mirror to work outside, such as pulling the mounts off and attaching the ¾' plywood to it. Daymon Marple suggested using a sealant on it as well. Officer Dentler left the meeting at 7:12 pm.

**Street Maintenance** – Mayor Pfaff asked about grading the streets and repair of potholes. Bill indicated it was still too wet but he would try to do so as soon as there was a dry day. Bill will take some gravel up along California Street to Johnson Seed and try to grade California Street. Bill asked about not waiting to do pothole repairs until the street overlay this summer and asked for authorization to do so when possible. He had documented potholes in town and estimated the need for roughly 6 tons of asphalt. He proposed using the town crew, the town truck and renting a roller. The mayor completely agreed with this idea and authorized Bill to spend up to \$3,000 for pothole repairs. Bill also asked for additional hours from the public works relief position for street repairs, etc. Daymon Marple **MOVED** to authorize up to \$1,000 in wages for the public works relief position to assist with street repairs and other town projects, above the already authorized wages for garbage. Sharon Schnebly seconded the motion and the motion carried unanimously.

**Air compressor** – Mayor Pfaff said after checking further he found out that air compressors were much more expensive now than he had realized. The larger they are the more expensive. He asked if a 17, 18 or 19 would work. Bill said the one at the shop was a 13.2 and that's good, even if they could match that

one. Bill confirmed they would put the air compressor on the one ton and it could be used to fix flat tires on tractors or wherever needed. Mayor Pfaff said he realized he was wrong on the price initially and was okay if public works wanted to buy one as long as they stayed under \$2,000 and asked council for their input. Council consensus was to authorize the purchase of an air compressor for less than \$2,000. The purchase would be divided among the equipment funds.

Street Signs – Mayor Pfaff asked if the crew had figured out where the street signs were going. Bill said he plan was to get 4 signs a month put in starting this month, either doing 4 in one day or 1 for 4 days. Mayor Pfaff said he thought there were enough for Hwy 27. Bill said he had a bought more street sign poles too. Mayor Pfaff asked the crew to do California Street from 4<sup>th</sup> Street to D Street. Mark Young asked if changing traffic signals required an engineering report to justify the change. He specifically talked about the intersection at the bottom of 3<sup>rd</sup> Street and Elberton Road. Coming down 3<sup>rd</sup> Street there is a yield sign but it would be better to have the flat have the yield sign. In the winter, people slide right through this yield sign. It was suggested moving the sign to the Elberton Road side and making it a stop sign. Mayor Pfaff noted this was coming in from a county road. The county engineer Mark Storey would be contacted about this option.

Water Leaks – the recent water leak repair between the Tevlin building and the other building behind it downtown was ruined when someone moved the cones from around the repair site and drove across it. It is now leaking again and will have to be repaired again.

Park Maintenance – it was agreed the park should have drain tile installed to solve some of the standing water problems.

#### **OLD BUSINESS:**

Offset Grant – Concrete Floor: Sharon Schnebly **MOVED** to authorized Mayor Pfaff to sign and submit the offset recycle grant application for \$10,000 for a concrete floor in the final bay of the recycle building. Mark Young seconded the motion and the motion carried unanimously. The cost share is 75%-25% so the town share would be \$2,500 for a \$10,000 project.

#### **NEW BUSINESS:**

1. Resolution 2012-05 – Declaring Chipper Surplus: Daymon Marple **MOVED** to approved Resolution 2012-05 declaring the chipper surplus. Sharon Schnebly seconded the motion and the motion carried unanimously. The mayor would be in charge of disposition. It was thought the town should be able to get upwards of \$7,500 for this piece of equipment.

2. PDA Restaurant: Daymon Marple updated council on the recent work inside the building. The carpet has been removed; new sheetrock installed, painted, and insulation. The furnace is working and there is a furnace in the backroom. The natural food processor is waiting for final approval on his USDA-Rural Development Grant and regularly calls them to remind them of his interest. The PDA has given him a 90-day timeframe to get his funding in order and is holding the facility for his use. There have been a couple of parties interested in opening a restaurant in the front, such as soup and sandwiches. They have been told to contact the natural food processor.

3. Daycare: The daycare opens Monday, April 2<sup>nd</sup>. Bill confirmed the town crew will be tying the sewer line into the alley. The utility locates have been requested.

#### **FINANCIAL:**

1. Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for payment. Sharon Schnebly seconded the motion and the motion carried unanimously.

Check Register #10390-#10397 plus EFTPS	Payroll \$ 8,272.89	
Check Register #10398-#10405	Claims \$33,304.01	TOTAL: \$ 41,576.90

**ADJOURNMENT:** Daymon Marple **MOVED** to adjourn the meeting at 7:39 pm. Sharon Schnebly seconded the motion and the motion carried unanimously.

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**Jarrod Pfaff, Mayor**

**ATTEST:** \_\_\_\_\_  
**Annie Pillers, Clerk/Treasurer**