

Town of Garfield
TOWN COUNCIL SPECIAL MEETING MINUTES – Preliminary Draft
July 21, 2011

CALL TO ORDER: Mayor Jarrod Pfaff called the meeting to order at 6:59 p.m.

ROLL CALL: Jarrod Pfaff, Andrew Flodin, Daymon Marple, and Tim Southern. Police Officer Brian Dentler and Clerk/Treasurer Annie Pillers. Absent: Larry Hunt and Sharon Schnebly.

GUESTS: Lisa Hampton and Eric Hasenoehrl

POLICE REPORT: Police Officer Brian Dentler reported good news that it has been quiet for about the last month. Officer Dentler left the meeting at 7:50 pm.

NEW BUSINESS:

1. TIB 2nd Street Overlay Project: Eric Hasenoehrl updated council on the 2nd Street Overlay project. Bids had been solicited with 4 received. Base price ranged from \$58,000 to over \$100,000. Three of the bids were within about \$3,000 to \$4,000 of each other. The higher bid had 6 to 8 times the cost for mobilization. The lowest bid received was from Poe Asphalt. The bid prices were good enough to include the alternate work for 2 catch basins and steel pipe along the East side of 2nd Street. With the alternate work accepted the price was still well below the TIB Grant amount, about \$13,000 less. Poe Asphalt could do the work in August. Eric provided a copy of the TIB Updated Cost Estimate of \$68,871 for the project, engineering and construction. Tim Southern **MOVED** to award the 2012 TIB 2nd Street Overlay project to Poe Asphalt for a bid of \$61,496.17 and authorize the Mayor to sign all the necessary contract documents. Daymon Marple seconded the motion and the motion carried unanimously.

Eric discussed a few soft spots along the project route that needed to be repaired prior to paving. He noted asphalt is just a wear surface. When it starts to get more than one crack it's called alligator skin and it shows there is something wrong underneath it. It needs to be dug up and more rock put back in. Eric said most of it was long and linear, about 500 sf and 2 potholes to be fixed. It was agreed with schedules right now, the town crew wouldn't be able to do it. Eric has talked with Poe about this work and they gave him a price of \$26 a square yard. Eric estimated the total cost at about \$1,500. Andrew Flodin **MOVED** to approve adding the soft spot repair at \$26 a square yard, request a change order through the Transportation Improvement Board (TIB), and authorize the Mayor to sign the necessary documents. Tim Southern seconded the motion and the motion carried unanimously. The council confirmed if possible, they would like to see this repair done through the TIB grant, but if not, they were prepared to pay for it themselves.

Eric recapped the project elements confirming it went from Main Street to Union Street and involved grinding out 3 inches and putting back 2 inches to help create a little lip at the sidewalk curb to help channel water down the street. He noted the town would take the balance of the grindings from the project for use in town. He indicated TIB accepts will fund overlay work on streets that have grindings for the surface. Eric briefly updated council on pending changes with ADA and the parking and sidewalk setbacks on 2nd Street. Eric Hasenoehrl and Lisa Hampton left the meeting at 7:28 pm.

2. Resolution 2011-09 Setting One Year Excess Property Tax Levy - Streets: It was explained this resolution allows the town to resubmit the street levy measure to the voters on the November ballot and would only be needed if the August ballot measure fails. Tim Southern **MOVED** to adopt Resolution 2011-09 setting a one year excess property tax levy for streets for collection in 2012. Daymon Marple seconded the motion and the motion carried unanimously.

FINANCIALS: Council discussed the 2 Quarter 2011 financial reports and registers. Tim Southern said most line items looked within range with a couple higher and lower. He confirmed water sales were lower because of usage, but it picks up in August. Annie Pillers reviewed and explained the adjustments made for the quarter. She confirmed Finance Chairman Larry Hunt meets with her to review the financials in detail. Tim Southern **MOVED** to approve the 2Q2011 Voided Check Register, 2Q2011 Adjustment Register/Memo, the 2Q2011 Treasurer's Report, and the 2Q2011 Financials and Narrative. Andrew Flodin seconded the motion and the motion carried unanimously.

ADJOURNMENT: Tim Southern **MOVED** to adjourn the meeting at 7:35 pm. Daymon Marple seconded the motion and the motion carried unanimously.

Jarrold Pfaff, Mayor

ATTEST: _____
Annie Pillers, Clerk/Treasurer