

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES - Preliminary Draft**  
**March 23, 2011**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:02 p.m.

**ROLL CALL:** Jarrod Pfaff, Andrew Flodin, Larry Hunt, and Daymon Marple. Staff – Public Works Superintendent Bill Bowman, Police Officer Joe Merry, and Clerk/Treasurer Annie Pillers. Absent: Sharon Schnebly and Tim Southern.

**GUESTS – Eagle Scout Project:** Nathan Cocking and Scot Cocking were present. Nathan Cocking presented a proposed State Championship Sign for his Eagle Scout Project. He asked for council's permission and feedback. He proposed building a state championship sign similar to the one in Oakesdale. The sign would be stainless steel with the frame made from steel tubing. Possible sites were discussed. Nathan did not want to interfere with the welcome signs. Larry Hunt proposed the site on Highway 27 South, across from Tim Southern's in the grass area off the state highway and off the railroad right of way. Nathan said he had thought about this location too. He would stake the location for review. It was thought the state right of way was 33 feet from the center of the highway. Nathan would contact them. He confirmed no power would be needed for the sign. Occasional maintenance would include spray painting the frame. Council was very supportive of this project. Nathan would present his idea to Scoutmaster Jay Iverson for approval. The project would need to be completed by October. Nathan would have full schematics and costs estimates for the next council meeting April 13<sup>th</sup>.

**APPROVAL OF MINUTES:** Daymon Marple **MOVED** the minutes of March 9, 2011 Regular Meeting be approved as written. Larry Hunt seconded the motion and the motion carried unanimously.

**POLICE REPORT:** Police Officer Joe Merry updated date council that things were going smoothly. He indicated Chief Neumann said the park rules could be shelved until the next meeting or the council could voice their input. Larry Hunt suggested Rule #8 be changed from "dog" to "pet". Upon further discussion it was recommended it be changed to "an animal". Officer Merry would relay this to Chief Neumann. Larry Hunt said he would like to see the sign up by spring break. Council agreed with this change and the signs should be ordered now. Mayor Pfaff said the department was doing a good job of moving the patrol car around. Officer Merry said the radar trailer was being charged and it would be out soon.

**PUBLIC WORKS REPORT:** Bill Bowman reported:

1. Garbage Pick Up - Trash pick up went very well with the new roller carts. It was definitely a bonus not having to lift all day long. It took about same amount of time with the extra cans this week. Bill said they can streamline it once they are dialed in and consistently go same speed.
2. Vehicle Repairs - the sweeper is running and ready to go. Mayor Pfaff asked Bill to talk with Perry about the vacuum tube for cleaning out manholes. Larry Hunt had talked with Perry last week about this and it had something to do with the electric hydraulic switch that raises and lowers it. The backhoe has new tires on it providing better traction and the tires stay filled with air.
3. Street Signs – Bill got prices on the sign brackets for the top of the posts. They ranged in price from \$20 apiece to \$5.25 apiece. He noted 12 foot posts are \$64 while 10 foot posts are \$36. The posts in stock are 12 foot and Bill was not sure if that was required. It was thought maybe 12 foot posts were needed along the state highway. Bill would follow up on this. Bill confirmed the cap and cross on the top of the post were \$5.25 each. Mayor Pfaff asked about ordering 100 or 200 tops for the posts. Council consensus was to order 100 each of the caps and crosses and see how long it takes to install those before ordering any more.
4. Switch Garbage Collection Day to Tuesday – Bill proposed the idea of switching garbage collection from Mondays to Tuesdays. He noted if they want to take a 3-day weekend, Monday collection is a problem. Mayor Pfaff said collection on Monday allowed the crew 2 or 3 days in row to fix other problems. If they had something blow up they had consecutive days to work on it. It was noted many of the state holidays are on Mondays so collection is switched to Tuesdays throughout the year and this often confuses

residents. Larry Hunt was supportive of switching to Tuesdays if the crew thought it was more convenient. Mayor Pfaff suggested this idea be considered in the future.

**5. I&I/Storm drain lids** – the current lids the town has are old and they don't make that kind any more. Bill was going to try to work something out with Love's where they would take the lids and machine a groove. It's too expensive (\$45 a lid) to ship them to Utah. It's \$200 for a lid and frame and that's not cost effective. He talked about getting set up to buy an insert and using Love's to machine the lids out. Bill is continuing to research a storm drain on Main Street that has significant water flow. He is not sure if there is also a pipe from another direction causing I&I.

**6. WWTP** - Valley Electric has ordered the lead parts for the VFDs today. It will be approximately 2 weeks from now. Mayor Pfaff asked about the inflow pumps. Bill said they still needed to pull them apart but can't do so until the water is not so high. One pump won't keep up right now.

**7. 5th Street** – Daymon Marple asked about the condition at the top of 5<sup>th</sup> Street. Bill said he had been up there today and took out at least 15 or 16 yards of mud, pushing gravel back over it. It's beautiful but not very functional yet because of the saturated soil.

### **OLD BUSINESS:**

**1. 8<sup>th</sup> and Adams intersection:** Larry Hunt said it's been 2 or 3 years since work was done at 8<sup>th</sup> and Adams and there is still a big hole with fence posts and orange fencing around it. He recommended it be filled in and covered up. There are 4 drain lines that come in there. It was thought there was a 30 gallon drum in there now and it would need a grate or cover for it. Mayor Pfaff asked Bill to take a look at it and come up with a recommendation.

**2. Street Drainage/Grading:** Mayor Pfaff asked Bill to work on the drainage on B Street on the east side of EdKa's shop. It needs to match the contour of the road. Bill confirmed they had fixed the drainage at Johnson Seed. There was another pipe running across the road but it was not diverted to that. It's flowing good now. He will jet it when dry enough and place rip rap rock around it. Mayor Pfaff said the drainage area at EdKa's needs room to store the water. It was agreed grading the fish pond road would be a good practice location.

**3. Street Sign Visibility:** Daymon Marple talked about visibility problems along Union Street due to overgrown bushes and shrubs. Bill said in some parts of town the crew has to duck when on the garbage truck. It was agreed Perry should come up with a list of areas that needed trimming and the town would send a letter.

**4. .09 Daycare Funds:** Mayor Pfaff reported public money could not be put into a private building. He was now working on Plan B.

**5. Gun Club:** it was confirmed the gun club has liability insurance. Mayor Pfaff said the town has insurance on the ground and the gun club has insurance on the buildings.

**6. Valve Box for Park Sprinkler Controls:** Mayor Pfaff said a valve box is needed for the sprinkler controls so they could be locked and the crew would have access to it. Larry Hunt talked about putting it underground and covered up.

### **NEW BUSINESS:**

**1. Resolution 2011-05 Surplus Property Declaration:** Larry Hunt **MOVED** to adopt Resolution 2011-05 declaring the 1990 Chevy pick up. Andrew Flodin seconded the motion and the motion carried unanimously. Mayor Pfaff will be overseeing the disposition and fair market value.

**2. Park Gazebo Style and Location:** Council was agreeable to building the gazebo on the existing old restroom foundation. They liked the design of the Home Depot Kit and agreed the roof option should be purchased for it at a price of \$699. It was agreed the floor kit for \$1,659 was not needed if the foundation floor was smooth enough.

**3. TIB 2<sup>nd</sup> Street Overlay Proposed Engineering Consultant Agreement:** Larry Hunt **MOVED** to accept the proposed Consultant Agreement if approved by TIB and the Mayor be authorized to sign the agreement. Daymon Marple seconded the motion and the motion carried unanimously.

**4. Fire Department:** Andrew Flodin said the department had been having problems with the city truck, but now there was nothing wrong with it. They had a mechanic check it out. It died twice coming back in from the training burn. They couldn't get it to start. The fuel filters were changed on it. Mayor Pfaff suggested they take it on another drive before fire season. He said it could be the injection pump and when truck cools down it runs again. Bill Bowman said Internationals have this problem with a plate that warps. 313 is filled and back in service. The department won't be filling Tender 315 for awhile until consistently have warm weather.

**5. Garfield sign Leave Rosalia:** Daymon Marple indicated he had been contacted about needing a Garfield sign on the state highway turn off at Rosalia. There is currently a sign that states Oakesdale and Palouse, but not Garfield. WSDOT would be contacted.

**6. Wesley Street Railroad:** Larry Hunt brought up the condition of railroad property on Wesley Street. It is overgrown with weeds and garbage everywhere. He said nothing as been done there for years. He thought between the noxious weed ordinance, weed abatement and fire hazard, the railroad should be made to clean things up. Mayor Pfaff asked Annie Pillers to contact Mike Roswell.

**7. Port Fiber Optics Franchise:** Mayor Pfaff confirmed the town could do franchise fees but not with the Port. Franchise fees could be implemented after the fact. They could be in the form of a franchise fee or utility tax, whichever the council preferred. He said the Port did not want franchise fees in the agreement as they have no way to consistently collect them. As part of the grant, the route has to go through town. Mayor Pfaff noted any work through town, the town dictates the construction standards. He would have Stephen Bishop draft airtight standards.

**8. Scout Program – Recycling:** Larry Hunt reported being contacted by Galen Gorence, the local Boy Scout troop leader. They were proposing the idea of the scouts soliciting voluntary recycling of aluminum cans but were concerned about stepping on toes with the town. This would be a fundraiser for them. They would like to have two drop offs around town. Council was very supportive of this idea and gave their approval.

**9. Front Street:** Larry Hunt reported on the terribly poor condition of Front Street due to the amount of water and saturated ground down near Tracy's Paine's property. It was agreed a truckload of gravel was needed.

**APPROVAL OF CHECKS:**

Larry Hunt **MOVED** to approve the following bills presented to council for payment. Andrew Flodin seconded the motion and the motion carried unanimously.

Check Register #9893-#9899 plus EFTPS EFT Payroll: \$7,824.87

Check Register #9900-#9907 Claims: \$40,461.46 TOTAL: \$48,486.33

**ADJOURNMENT:** Andrew Flodin **MOVED** to adjourn the meeting at 8:20 pm. Daymon Marple seconded the motion and the motion carried unanimously.

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Jarrold Pfaff, Mayor

ATTEST: \_\_\_\_\_  
Annie Pillers, Clerk/Treasurer