

Town of Garfield
TOWN COUNCIL REGULAR MEETING MINUTES – Preliminary Draft
March 9, 2011

CALL TO ORDER: Mayor Jarrod Pfaff called the meeting to order at 7:04 p.m.

ROLL CALL: Jarrod Pfaff, Andrew Flodin, Daymon Marple, Sharon Schnebly, and Tim Southern. Staff – Public Works Superintendent Bill Bowman, Police Chief Jerry Neumann, and Clerk/Treasurer Annie Pillers. Absent: Larry Hunt

APPROVAL OF MINUTES: Daymon Marple **MOVED** the minutes of February 23, 2011, Regular Meeting be approved as written. Tim Southern seconded the motion and the motion carried unanimously.

POLICE REPORT: Police Chief Jerry Neumann provided the council with the February 2011 Activity Log noting there was twice as much activity in February than January. Chief Neumann provided council cost estimates and options for the Rules of Conduct signs for the Park. He had obtained 4 bids. Signs For Success, a Spokane company offered a variety of sign options. Eliminating duplication in the language, Chief Neumann had the sign down to approximately 200 words or 1050 characters. A 3 x 3 sign made from aluminum with a type of screen print was \$254, a sign made from a die bond was \$219. A 3 x 4 (12 square feet) aluminum sign was \$339; die bond was \$292. Annie Pillers noted she would need to add language on use of park equipment. Chief Neumann confirmed that could be done. Sign size was discussed and it was agreed 2 - 2 x 3 signs positioned in the landscape format with a white background and green letters would be ordered.

PUBLIC WORKS REPORT: Bill Bowman reported:

WWTP Repairs – after getting specific plans from the engineer, Bill re-contacted electrician companies and 3 had responded. Bill noted after some research by the engineer, he confirmed even though the old VFDs were no longer made that were in the plant now, there was a new version that was made that could be used and had the UL listing. Bill presented the following quotes: Valley Electric \$4,937, Strom Electric \$5,955 and M&M Harrison \$19,275. Daymon Marple **MOVED** to accept the bid from Valley Electric for WWTP electrical repairs. Sharon Schnebly seconded the motion and the motion carried. Tim Southern abstained.

Bolt Bin – Bill had received an estimate from Fastenal for a bolt bin. The price was \$379.77. It was \$110 extra for other drawers, which Bill indicated would be needed. Each bin would hold 10 bolts. The sales rep offered a sales price of \$500 or less with tax delivered and they will label it. Council was agreeable to this purchase.

Vehicle Maintenance – handles were welded onto the newly retrofitted garbage truck. The block heater for grader was replaced. The headache rack was on the F150. Bill was waiting on one more beacon and then he would wire it on. The backhoe front tires are bald and won't bead. Even though they are tubeless there are tubes in them. Bill has repaired the front tire a couple of times but it won't seed and hold air. For \$443 Les Schwab would sell two new tires and mount them on the front. Council was agreeable to this purchase.

Sewer Manhole Lids – the proposed lids won't fit after all. Bill talked about retrofitting the existing lids with the assistance of JE Love and explained how he would do so. Bill estimated new lids and risers at \$40 to \$45. The mayor talked about needing to change out 6 lids pronto. Bill said he would drive around and pop lids to see if any are different and can be swapped to spots that are necessary.

OLD BUSINESS:

1. Fire Department Air Compressor: Speaking on behalf of the fire chief who could not attend, Andrew Flodin said the price for an air compressor with flex hose and everything needed was approximately \$1,100. Mayor Pfaff asked that Chief McCully see if the fire district would share half the cost. By consensus, council approved the purchase of the air compressor and authorized putting the purchase on the town's credit card if needed, even if the purchase was over the \$800 limit. Tim Southern asked the clerk to call J&J Building Supply and order 10 sheets of OSB ½ inch plywood, with the expense going under training funds and then confirm the purchase with Chief McCully.

NEW BUSINESS:

1. Selection of Engineer for 2nd Street Overlay TIB Project: Mayor Pfaff presented council the statements of qualifications and criteria ratings for engineers for the 2nd Street Overlay project. Tim Southern **MOVED** to approve the selection of Keltic Engineering for the 2nd Street Overlay TIB Project. Daymon Marple seconded the motion and the motion carried unanimously.

2. Daycare Project: Mayor Pfaff confirmed the .09 application had been submitted for the daycare center. The town should know on March 22nd if it gets funded. Tim Southern thought it was a good application and that the town should get the grant. Sharon Schnebly asked if it was going to be in the United Methodist Church. Mayor Pfaff confirmed with council that the daycare would be in the United Methodist Church.

3. Resolution 2011-04 – Rescinding portions of Ordinance No. 399N, Reinstating portions of Ordinance No. 390N, and setting certain new rates with roller cart implementation: Daymon Marple **MOVED** to adopt Resolution 2011-04. Sharon Schnebly seconded the motion and the motion carried unanimously.

4. Ed-Ka: Mayor Pfaff reported that Ed-Ka would be installing a roll up garage door in the front of the grocery store building. He said after checking zoning, there is nothing that appears to preclude this.

5. Harvey Woodford Sewer Main Roto Rooter Work: Council discussed work recently done on the sewer lines at Harvey Woodford's and reviewed ordinance No. 346N, setting who is responsible for work done and costs incurred. Bill updated council on the situation, noting the town had tried to jet it out, then got the rodding machine, but it wouldn't flow. Harvey had a private company come out. He had it snaked all the way out to the main. There are spray paint marks right out to the main. Bill noted the clay pipe is cracked. The main is on the road. Bill indicated when speaking with Harvey earlier, Perry had indicated it was Harvey's problem. Daymon Marple read sections of the ordinance that stated the town is not responsible for the cost of diagnostic work or any unauthorized costs. Council reviewed the ordinance and agreed the town was not responsible. Mayor Pfaff suggested checking with Stephen Bishop. Council thought the ordinance was very clear on this matter and the town was not liable. Tim Southern **MOVED** to follow the ordinance regarding this situation. Andrew Flodin seconded the motion and the motion carried unanimously.

APPROVAL OF CHECKS:

Andrew Flodin **MOVED** to approve the following bills presented to council for payment. Daymon Marple seconded the motion and the motion carried unanimously.

Check Register #9869-#9875 Payroll: \$7,303.20

Check Register #9876-#9892 plus DOR EFT Claims: \$12,590.49 TOTAL: \$19,893.69

ADJOURNMENT: Andrew Flodin **MOVED** to adjourn the meeting at 7:55 pm. Sharon Schnebly seconded the motion and the motion carried unanimously.

Jarrold Pfaff, Mayor

ATTEST: _____
Annie Pillers, Clerk/Treasurer