

**Town of Garfield**  
**TOWN COUNCIL SPECIAL MEETING MINUTES**  
**November 23, 2010**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 6:15 PM.

**ROLL CALL:** Jarrod Pfaff, Andrew Flodin, Larry Hunt, and Tim Southern. Staff: Clerk/Treasurer Annie Pillers. Absent: Daymon Marple.

**NEW BUSINESS:**

**1. Credit Card Credit Limit Increase:** Mayor Pfaff talked about the existing total town credit card limit of \$5,000 which has not been updated since 1996. He felt the town limit should be \$15,000. Tim Southern talked about setting the total limit at \$30,000 with a per card limit of \$5,000 and if a card needed to increase, the Mayor could make that decision. Stephen Bishop had confirmed within the mayor's executive power that he can raise the credit card limit. Tim Southern noted the mayor could lower that limit too. Mayor Pfaff pointed out, even with the card limit increase, it still leaves the policy in place that anything over \$800 still has to be approved. It was suggested using the local bank for this credit card service to the town. Tim Southern **MOVED** to authorize the Mayor to increase the current total town credit card limit for the town from \$5,000 to \$30,000. Andrew Flodin seconded the motion and the motion carried unanimously.

**2. Purchase of Shop Tools on Credit Card:** Mayor Pfaff talked about using the credit card to obtain the lowest rates available on-line for purchasing the previously approved shop tool box and shop tools, noting the \$800 limit. Larry Hunt **MOVED** to approve the use of the credit card for the purchase of shop tools and a shop tool box, including items over \$800, with total expenditures up to \$5,000. Tim Southern seconded the motion and the motion carried unanimously.

**ADJOURNMENT:**

Larry Hunt **MOVED** to adjourn the meeting at 6:30 PM. Tim Southern seconded the motion and the motion carried unanimously.

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**Jarrod Pfaff, Mayor**

**ATTEST:** \_\_\_\_\_  
**Annie Pillers, Clerk/Treasurer**