

**Town of Garfield**  
**PUBLIC HEARING AND TOWN COUNCIL MEETING MINUTES**  
**November 3, 2010**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:02 p.m.

**ROLL CALL:** Jarrod Pfaff, Andrew Flodin, Larry Hunt and Daymon Marple. Staff –Public Works Superintendent Bill Bowman and Clerk/Treasurer Annie Pillers.

**PUBLIC HEARING – 2011 Preliminary Budget:** Mayor Jarrod Pfaff opened the public hearing on the 2011 Preliminary Budget at 7:02 PM. No public comment was received. Mayor Pfaff closed the public hearing at 7:03 pm.

**APPROVAL OF MINUTES:** Larry Hunt **MOVED** the minutes of October 13, 2010, Regular Meeting be approved as written. Andrew Flodin seconded the motion and the motion carried unanimously.

**PUBLIC WORKS REPORT:** Bill Bowman addressed the following with council.

**WWTP Maintenance Issues:** The WWTP is up and running. They have been systematically prioritizing what to handle. The sludge bugs arrived last night. The heater is up and running but there have been some problems with the boiler. Sludge bugs need heat. The mayor noted the system is working within range right now. A friend of Bill's who operates the systems at WSU came out to look at the boiler and give his ideas. He will spend a day with Bill. They are talking about going to a soft start system using variable frequency drives (VFD). Avista will provide an incentive to purchase them. Eric with Keltic Engineering is looking at the cost of the VFDs. It was agreed the best way would be to get a parts break down. Bill will contact Harrison Electric about their bid. The Mayor noted a scale was still needed for the plant and could cost \$3,000. Bill would call the Plant Manager at the Post Falls Treatment Plant since they are doing upgrades.

**Water Leak:** The water main at Forrest Miller's was repaired.

**Sewer Line Repair:** The Methodist Church had a sewer line break outside of their building on their property. The pipe separated - steel from clay.

**Low Manholes:** Bill has been locating the low manholes. He has ordered 20 manhole liners to keep water out and from flooding the plant. They go underneath the manhole lid. There's a mechanical vent also. From the WWTP plant out, Bill counted 11 manholes of which 9 need liners. He didn't mark one on 4<sup>th</sup> Street on the other side of town. The street runs right over the manhole (Southside). He will continue to identify problem spots and address them then.

**Old Business:**

**1. Resolution 2010-28 Adopting 2011-2013 Police Services Contract:** Mayor Pfaff reviewed the 2011-2013 police services contract with council. For 2011 there is no increase. For 2012 there is a 1.5% increase and for 2013 a 1.5% increase. Larry Hunt asked about the police car battery. It was confirmed Perry and Bill were able to install a battery disconnect and the car has been working. The car was moved twice this past week. Mayor Pfaff said the agreement was that the town would do the maintenance and the police department would move it once a week. Andrew Flodin **MOVED** to adopt Resolution 2010-28, adopting the 2011-2013 Police Services Contract and authorizing the Mayor to executive the contract. Daymon Marple seconded the motion and the motion carried unanimously.

**New Business:**

**1. Ordinance No. 392N – Closing 103 Library Fund:** Mayor Pfaff reminded council, the voters had approved annexing into the Library District and this fund was no longer needed. Andrew Flodin **MOVED** to adopt Ordinance No. 392N closing 103 Library Fund effective December 1, 2010. Daymon Marple seconded the motion and the motion carried unanimously.

**2. Ordinance No. 393N – Budget Amendment – Current Expense, Street, Library, and Water:** Mayor Pfaff reviewed the proposed budget amendment, noting the various expenses this past year including the Water tank inspection, purchase of new water meters, etc. It was agreed to add the closing transfer out of

the Library Fund balance into Current Expense into this proposed budget amendment. Daymon Marple **MOVED** to adopt Ordinance No. 393N adopting an amended budget – Current Expense, Street, Library and Water. Andrew Flodin seconded the motion and the motion carried unanimously.

**APPROVAL OF CHECKS:** Andrew Flodin **MOVED** to approve the following bills presented to council for payment. Larry Hunt seconded the motion and the motion carried unanimously.

Check Register #9675- 9680 Payroll: \$4,032.05; #9681-#9686 Claims: \$13,109.84

Check Register #9703-#9711 Claims: \$9,450.78 TOTAL: \$26,592.67.

Out of sequence checks #9675-#9686 used in this check run.

**MAYOR'S REPORT:**

**1. Sewer Extension for Housing Development:** Mayor Pfaff has been working with Eric with Keltic Engineering on the sewer extension for the housing development. If the town can show a downward trend at the sewer plant, the state will let the town hook the housing development to sewer. Eric's estimate is \$400,000 for sewer. Motley won't do the development if they have to put in sewer. In checking with Stephen Bishop, he talked about forming a Local Improvement District (LID). Mayor Pfaff noted right now it's \$10,000 to install septic. Through the LID, the town could charge \$10,000 per hook up per lot. The money goes back to the developer for cost of laying sewer. Keltic is also looking at CDBG grant funds. If sewer is applied for through CDBG, then the fire station could not be applied for right now and the Mayor was okay with this. Larry Hunt agreed. 40 new homes would provide revenue every year to the town.

**2. Daycare:** Mayor Pfaff has been attending monthly meetings on establishing a daycare. The Methodist Church pastor is certified. The school and town are considering partnering in this proposal. The daycare would need to be subsidized. A daycare fee of \$500 a month was proposed for everyone. The Mayor noted Stephen Bishop confirmed the town could participate by leasing the church building for the daycare. It was thought the daycare fee in Palouse was \$750 to \$790. The hope was to open the daycare by next fall. The church would provide the daycare staff and they have already begun talking to individuals who have the proper experience and certification. The mayor also suggested considering .09 grant monies.

**3. Compost Pile:** Bill Bowman is checking into selling the town's chips to the University of Idaho. Mayor Pfaff met with BarrTech and is waiting for a price from them – 3 options: 1. BarrTech hauls away the town's chips, 2. BarrTech does the town's chipping and hauls the chips away, 3. The town does its own chipping and hauls them to BarrTech. The Mayor has talked with Palouse and Oakesdale about the same issue. The idea would be that Garfield could be the repository for their chips. BarrTech wants a loop to come down and pick up chips. Larry Hunt asked how much property the town owned and was there room for expansion. He noted the town would need to get its chips out. It was further noted the town's chips are dirty, aesthetically too trashy for landscape use. Bill Bowman talked about another option for haul removal through George at the Plummer Tribe.

**4. Fire Chief Appointment:** Mayor Pfaff has met with Chris McCully who is interested in becoming the Fire Chief. He provided the Mayor with a 3 page report on his plans over the next 2 years. Mayor Pfaff was impressed with Chris. Council agreed that Chris McCully would make a good fire chief. Last week the department tested hydrants and found 2 that don't work. The heads are stripped, water came out the top, and a pipe wrench is needed to turn it out. Public works would take a look at them to see what needed to be done.

**ADJOURNMENT:** Larry Hunt **MOVED** to adjourn the meeting at 7:43 PM. Daymon Marple seconded the motion and the motion carried unanimously.

---

**Jarrod Pfaff, Mayor**

**ATTEST:** \_\_\_\_\_  
**Annie Pillers, Clerk/Treasurer**