

**Town of Garfield**  
**TOWN COUNCIL MEETING MINUTES**  
**February 10, 2010 – Final Draft**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:00 p.m.

**ROLL CALL:** Jarrod Pfaff, Andrew Flodin, Larry Hunt, and Daymon Marple. Staff – Public Works Superintendent David Ulrick, Police Chief Jerry Neumann, Clerk/Treasurer Annie Pillers. Absent: Rob Watkins and Tim Southern. Guests: Brian Conklin

**POLICE DEPARTMENT:** Chief of Police Jerry Neumann provided council with the January 2010 Garfield Activity Log. He noted Garfield was 2 to 1 in complaints compared to Palouse. He noted the new laptops are working very well and it appears the internet access on the HPs is better than on Dell computers.

**PUBLIC WORKS:** David Ulrick updated council on the following:

1. **I&I Sewer Assessment:** The engineers have made a plan as to what they want measured for water flow. Dave explained last year he took readings in April and September for water flows. This year he will do the same days of the same months to get a log of what the system is getting for those months. He doesn't expect to see much with this year's moisture.
2. **Pesticide Class:** Dave will attend the pesticide class in Spokane next Tuesday, Wednesday and Thursday, with the test on Thursday.
3. **Gravel:** The gravel pile is getting down and some more will have to be hauled in. Mayor Pfaff asked how much was needed. Dave estimated about 1,000 ton of 5/8's. Last time the town bought gravel through the county at a pit between Garfield and Palouse, but now that is sold. The town could go back to Shawnee Rock. A cost of \$13 a ton was estimated. Larry Hunt said he would be glad to handle it for the town and suggested checking with Justin Morgan and Palouse River Rock along with Cochran too. Dave said it was not a big hurry and likely the town had enough for this spring.
4. **Used Chipper Options:** Dave reported on a 12" used chipper in Coeur d'Alene. The original price was \$12,000 but they would accept \$10,000. Andrew Flodin asked about the county chipper. Mayor Pfaff said it had requirements attached such as doing a report and having all the towns go in to use it. Dave did not think the county really wanted to turn loose of it either. Chief Jerry Neumann reported Palouse had rented a chipper for near \$200 a day plus gas. Dave confirmed he had looked at availability and price of other used chippers and prices were higher, up to \$20,000. It was noted this was a 1998 model that met the other specifications. Council consensus was to revise the specs to allow for a model up to 15 years old. Larry Hunt asked about possible rental of a chipper to surrounding towns like Palouse. There was discussion of developing an interlocal agreement for this purpose. Larry Hunt **MOVED** to purchase the used Vermeer Chipper from Ragan Equipment for a price of \$10,000 plus tax. Daymon Marple seconded the motion and the motion carried unanimously.
5. **Water Meter Replacement:** Mayor Pfaff asked water meter replacement. Dave said he needed to check with Love's about their 2" but he thinks a 1" will work for them. Mayor Pfaff asked how 2" meters he would be buying. Dave confirmed there is a 2" meter at Cam and Amy Heusser and possibly, Gene Marple's place. He didn't have the price of a 2" meter. Mayor Pfaff asked Dave to get prices on 1" and 2" meters, both epoxy coated and uncoated. Dave said the new composite meters were supposed to be quite a bit cheaper but the salesman would not talk about them yet. Mayor Pfaff reconfirmed the town would be buying 30 meters this year.
6. **Work on South End of Town:** Andrew Flodin asked about the working going on at the South end of town. Dave confirmed this was the work with the engineer's today, using the sewer camera in the sewer lines. During this process it was discovered the state had paved right over a manhole. It was agreed this was the State's responsibility and that they should be contacted about raising it.
7. **2<sup>nd</sup> Street Water Line Replacement Project:** It was confirmed the contractor had some compaction moisture problems earlier but things were going well now. They hit a couple water lines and sewer lines. There was a question about needing a change order but it was noted there was a certain variance percentage before a change order was needed. The Mayor pointed out the town's match was the engineering so any construction change orders would be covered with grant funds, unless

it got to be over \$109,000. Larry Hunt asked about the additional work to be done, B to D and E California. The Mayor said if too expensive, at least it could be drilled, put under the tracks, and capped off.

8. Sewer Easement for New Development: Dave asked about a sewer easement across Hendrickson property for the new development. Mayor Pfaff would address this later.

### **NEW BUSINESS:**

**1. Year End 2009 4<sup>th</sup> Quarter Financials - 4<sup>th</sup> Quarter 2009 Financial Report, 4<sup>th</sup> Quarter 2009 Financial Narrative, 4<sup>th</sup> Quarter 2009 Adjustment Register**: Mayor Pfaff discussed the 4<sup>th</sup> Quarter 2009 Financial Reports, noting the town did not end the year too badly. Current Expense made money. Water lost. Garbage held it's own. Streets had the levy fail. He said, unofficially the town was back in the black. Larry Hunt **MOVED** to accept the 4<sup>th</sup> Quarter 2009 Financial Report, 4<sup>th</sup> Quarter 2009 Financial Narrative, 4<sup>th</sup> Quarter 2009 Adjustment Register and the Year-end December 31, 2009 Treasurer's Report. Andrew Flodin seconded the motion and the motion carried unanimously.

**2. Ordinance No. 378N – 2010 Budget Amendment**: Mayor Pfaff reviewed the proposed budget amendment in the Utilities Equipment Reserve Fund. The chipper purchase would take \$6,000 from the regular Equipment Reserve Fund and the other half out of the garbage portion of the Utilities Equipment Reserve Fund. Larry Hunt **MOVED** to adopt Ordinance No. 378N amending the 2010 Budget for Utilities Equipment Fund. Andrew Flodin seconded the motion and the motion carried unanimously.

**3. 2010 Lawn Maintenance**: Larry Hunt reviewed the proposed turf, tree and bare ground program for the Park, City Hall, and the North and South City Limits. He noted it was the same price except for the addition of \$80 which covers his filing with L&I. The proposal included weed control of the bare ground along Main Street. He talked about the difference between a one-season sterilant application versus the three-season round-up application. The sterilant eliminates weeds from growing at all. While the three-season round- up application requires that the weeds grow and are sprayed while green. Then there is the lingering problem of brown weeds. He noted the new bare ground sterilants were safe around trees and shrubs as long as foliage on woody plants is not sprayed. The sterilant ties up well in soil and hardly moves laterally by moisture. He noted an early spring bare ground application is best since the weeds never start to grow.

Larry confirmed weed control would be along Main Street from the 90 degree corner near the Mayor's house heading north through town. JE Love's has done the south side, east of the Tavern and will likely do that. The Mayor asked about spraying around the park. Larry Hunt felt the north and south sides could be done but likely not along the east side with the walking path. He would be leery with the grass strip and the slope downhill. Spraying along the parking area on California Street was suggested. Larry Hunt was agreeable this could be added, revising the quote by an additional \$50. Larry reaffirmed he would spray through town as far as it would go and if there was any left over he would do the north and south side of the park.

Brian Conklin indicated he paid to do his own weed control and asked why the town was paying to do others. Mayor Pfaff said it was because others don't. Larry Hunt discussed the billing cycle. Upon completion of his spring and fall applications a bill will be submitted. The Mayor and Council discussed the proposal. Council consensus was to accept the revised 2010 ground maintenance proposal from Palouse Hills Lawn Care at a cost of \$3,080 plus tax. Larry Hunt abstained from this consensus discussion.

**4. Public Works Computer**: Mayor Pfaff noted Dave now had a laptop with printer and email. Dave noted he had records he needed to get off the old computer at the WWTP. Brian Conklin offered to be of assistance with this. The computer at the WWTP does not have USB or a burner. Brian would work with the Dave to get the records.

**5. Cell Phone Booster**: Larry Hunt noted since the cell phone booster was installed at town hall, service appears to have improved up to a several block radius. He talked about other dead spots and a similar need at the fire station. Brian Conklin confirmed just the other day someone tried to reach him in the

station and his cell phone did not work. Chief Neumann and Annie Pillers estimated the booster cost was approximately \$400. Discussion was held on which option – CDMA and GSM. It was noted the town hall version is Verizon/ATT. Larry suggested staying with the same one. Larry Hunt **MOVED** to get a cell phone booster for the fire station. Andrew Flodin seconded the motion and the motion carried unanimously.

**APPROVAL OF CHECKS:** Andrew Flodin **MOVED** to approve the following bills presented to council for payment. Larry Hunt seconded the motion and the motion carried unanimously.

Check Register #9354-9372 Claims: \$11,176.12 Payroll: \$5,416.06 TOTAL: \$16,592.18

**APPROVAL OF MINUTES:** Daymon Marple **MOVED** the minutes of January 27, 2010, be approved as written. Andrew Flodin seconded the motion and the motion carried unanimously.

**ADJOURNMENT:** Larry Hunt **MOVED** to adjourn the meeting at 7:40 p.m. Andrew Flodin seconded the motion and the motion carried unanimously.

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**Jarrold Pfaff, Mayor**

**ATTEST:** \_\_\_\_\_  
**Annie Pillers, Clerk/Treasurer**