

Town of Garfield
TOWN COUNCIL
REGULAR MEETING MINUTES Preliminary Draft
Town Hall – September 23, 2015

CALL TO ORDER: Mayor Ray McCown called the meeting to order at 7:01 PM

ROLL CALL: Mayor Ray McCown, Mark Young, David Jones, and Daymon Marple. Staff: Clerk/Treasurer Cody Lord, Public Works Assistant Mark Phillips Absent: Sharon Schnebly, Tim Southern

GUESTS: Justin Phillips, Scott Bowman, Neal Leon, Eddie Zibenatti, Bob Lawson, and Rebecca Strange arrived at 7:30.

Mayor McCown opens the meeting by asking if any of the guests have comments. Justin Phillips suggests putting a trash can at the recycle center to put empty plastic bags in once people have dumped their recyclables this way people would not have to take their bags with them.

APPROVAL OF MINUTES: David Jones **MOVED** to approve the minutes of the Regular Council Meeting Sept. 9th, 2015. Daymon Marple seconded the motion and the motion carried unanimously.

POLICE DEPARTMENT REPORT: Chief Jerry Neumann and Officer Joe Handley present for the police department.

Chief Neumann and Officer Handley inspected the trailer court to see the progress and decided that there is still some work to do. There are about 19 vehicles that are not in compliance, boats trailers, boats without trailers, snowmobiles and various other vehicles. A lot of the garbage has been cleaned up. There is a lot of misc. metal that needs to still be cleaned up. The building inspector, Dan Gladwill, came and checked the park for issues but has determined he is not responsible for the setback requirements on the property that the public works department monitors those. If there are issues then they apply for a variance.

Still some work needs to be done there. There is some question about the travel trailer, even though it is skirted it needs to be licensed. The department has given them an extension until the 2nd of October since there are quite a few vehicles that don't meet city code or state standards. The Kimberling trailer also has to have a license since it is an RV road trailer, it is a 5th wheel camper trailer. Also the slide in trailers have to be licensed. It is the same slide in trailer that was an issue about 5 years ago, that slide in camper was left there when the residents left.

Eddie Zibenatti here on behalf of the trailer park with Carol Lawson and they want to take a little time to talk with the council about their plans moving forward. Eddie asked the police if the primary issues are the vehicles, and Chief Neumann confirms the vehicles need to be taken care of. Eddie explains the skinned trailer material is waiting to go to the metal recycler, they are waiting on the price of the scrape to go back up. Eddie said their primary concern is getting everything in compliant. Eddie says they did need an extension on time to clarify matters. The bronco in the park and the small utility trailer are being used by the management so they need parking access. Eddie feels it was getting a little too personal on where vehicles need to be parked and they should be able to park where the like. The other two trailers will be addressed with Mr. Kimberling. Eddie says they have been trying to do it as fast as possible to come into compliance.

Carol didn't receive the most recent letter until after the last council meeting and they thought things were already clear at that time. He promises he will work with the police to get things organized. There are people that are working there and they are coming and going at different hours. Mayor McCown said he doesn't believe that bothers anyone too much. Mayor McCown asks are you wanting an extension to the time. Eddie says they just want to make sure we have a reasonable amount of time to take care of all the items. As far as Kimberling's issues they will have that taken care of in the next week or two. Officer Handley asks did you bring anything in writing. Eddie responds he didn't bring anything in writing, the last

thing he did was to deal with the clerk issues. Officer Neumann said they are currently looking at an Oct 2nd deadline so nine more days. Eddie said that he is guessing a month would be adequate time to get everything completed.

Officer Neumann asked what is going to happen with all the ATV's. Eddie wonders is there a rule on how many ATV's you can have or a limit how many a person can be working on. Officer Neumann says the state does not recognize if you are working on them or not especially if they are not in a shop, they must be licensed. Eddie will look up the wording regarding ATV or snowmobiles and he will let them know which ones can stay and which ones can go, currently there are 4 running. They have requested a privacy fence to better conceal the items in question, they will be putting a fence on the front side of the property.

Mayor McCown said he is leaving this situation up to the police officers to handle because the council can't come in every meeting and make changes to the ordinances. Eddie asks can the park have until November to complete the necessary changes. Chief Neumann said he would like to see things keep heading in the right direction. Officer Handley said in order to accept this deadline they will have to stay current on all issues and they must detail what is going to happen within this time frame. Chief Neumann said you can get that letter to Cody and he will get it to us.

Daymon Marple said the next council meeting is the 28th of October maybe that is what they need to shoot for as a deadline. Daymon also asked did you give something to your tenants telling them that they must comply and if you did, did you serve them or give them each verbal warnings. Eddie confirms there is a letter and it has been hand delivered and given verbally. Daymon said you need to produce the letter to them in writing and they should make a copy available to the officers. Eddie produces a generalized letter that was sent and there will be a follow-up one that is itemized. Daymon said please make sure the police have copies of it.

Chief Neumann says the police department got the radar trailer to Garfield. None of the new police vehicles have a tow hitch. They will have it over here thru October and for some of the WSU games.

PUBLIC WORKS REPORT: Mark Phillips present for the Public Works Department

Water

- There is a water leak in front of grange hall and also a water leak in between 3rd and 2nd streets. Daymon asks wasn't there a leak there before. The water is perking up right next to the meter. Mayor McCown asks the public works guys to place a temporary patch on it and inspect the pipe for other issues. Possibly they will work from the North side of the highway and drag it through. Daymon asks is the meter on the other side of the road. Mark confirms the meter is with the building.

Sewer

- The WWTP lost another pump today. Mayor McCown asks is it the one that was pulling hard and Mark confirms it is.
- ML Albright hasn't been out yet to look at the valve that is froze shut. In the meantime they have installed a new pump in its place.
- Strom is supposed to look at another pump in the influent that is not running automatically.

Garbage

- Garbage truck is running good.
- There is a switch on the tail gate that allows the ram to know the tailgate is out for unloading and it is not working but not a priority to fix at this time.

Streets

- Mark and Brad will get the truck in and get it ready for snow.
- Also they will work on the street sweeper and get it ready to sweep streets again.

Park

- Some kids have kicked in and damaged a valve in one of the park restrooms. Mayor McCown

purchased a new repair kit. The piston was damaged and continued to call for water. Mayor McCown purchased it under his account and will need to be reimbursed. Both restrooms are working again. There are some components in a box for back-up repairs.

Mayor McCown said he saw the guys had worked on the jetter. Mark Phillips confirmed one of the controls broke, he believes it to be fixed but hasn't had a chance to get out and run it.

Mark Young asks do we have any progress on the fire hydrants. Mark stated it is at the same spot as the last meeting, Mayor McCown said it has been hard to get to these things as there has been a lot going on. Mark said they got the mower back with a new engine in it and it seems to be running great.

OLD BUSINESS:

David Jones asked has the public expressed much interest in having a community garden space. He feels that some people might want a bigger space than 10x 12. Mayor McCown said the fall newsletter will go out soon and hopefully the public will be interested in it.

NEW BUSINESS:

1. Surplus Old Utility Trailer

One bid was submitted for the trailer at \$400.00 from Larry Palmer. Daymon Marple said we needed a \$1,000 minimum didn't we. Mayor McCown said yes and suggested letting it sit a bit and see if there is any other interest. Since the bid is under the council shouldn't accept this, once it is declared surplus and no one bids high enough on it then they can do anything with it that they want. Mayor McCown said at this time they won't accept the bid but if someone comes along they can negotiate the sale. Mark Young **MOVED** to not accept the bid for the surplus trailer. David Jones seconded the motion and the motion carried unanimously.

2. Ecology Meeting Oct 6th or 7th.

Mayor McCown said if they have more than a quorum then they would need to advertise it as a special meeting. Mark Young suggests doing what DOE requested and having the whole council present for the meeting including the mayor. Mark suggests having a special meeting Oct. 6th or 7th. Daymon feels that the town attorney should be present and they should have an idea what has been spent on that plant over the last couple years. Everyone agrees that a Special Meeting should be called on the 7th of October. Daymon Marple **MOVED** to have a Special Meeting for the Dept. of Ecology Wednesday the 7th of October at 7 pm. Mark Young seconded the motion and the motion carried unanimously.

3. Newsletter to Public

Mayor McCown asked the council if there is anything that they think should be added to this newsletter. Mayor McCown explains this is needing to be mailed to inform the community what exactly the street levy pays for. We need this mileage to pass. It takes every penny of the street levy to operate the street department. The street part of the budget has no way of making revenue. David Jones asks how much it has to pass by. Mayor McCown said it has to pass by 60%. Neal Leon said it has never been explained where that money goes and what it is being spent on and that residents of Garfield haven't known for years what the purposes of the levy is. Mayor McCown thinks the newsletter should go out before the next council meeting and suggests to council if they can think of anything else, talk with Cody about it and he will add it in there. Mayor McCown said they will also use the newsletter as a way to get the message out about the new recycle box.

4. Recycling and All Town Clean-up

All town clean-up will be Tuesday October 6th, during that week the town gets a cut rate for garbage, town residents can also take garbage directly to the dump at a reduced rate.

FINANCIAL:

Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for payment. David Jones seconded the motion and the motion carried unanimously.

Check Register # 12022-12024 Plus EFTPS	Payroll: \$6,342.41
Check Register # 12025-12028 Plus EFT DOR	Claims: \$2,599.39 Total: \$8,941.a

Cascade Computing wants to put that box in the community center, the electricity has gone off a couple times and then his internet systems go down, so he would like to get it set up as quickly as possible. It will be in the corner behind the piano and would stick out about 18 inches or so. Mark Young **MOVED** to allow Cascade Computing to put equipment in the community center that allows a backup power source as long as Marcus knows that he is responsible for any loss or damages and this should be in contract form. Daymon Marple seconded the motion and the motion carried unanimously.

ADJOURNMENT: Daymon Marple **MOVED** to adjourn the meeting 7:46 PM. David Jones seconded the motion and the motion carried unanimously.

Ray McCown, Mayor

ATTEST: _____
Cody Lord, Clerk/Treasurer