

Town of Garfield
TOWN COUNCIL REGULAR MEETING MINUTES Preliminary Draft
Town Hall – May 11, 2016

CALL TO ORDER: Mayor Ray McCown called the meeting to order at 7:00 PM.

ROLL CALL: Mayor Ray McCown, Mark Young, Neal Leon, Daymon Marple and Dave Ulrick. Staff: Clerk/Treasurer Cody Lord and Public Works Mark Phillips. Absent: David Jones

GUESTS: Connie Kriebel and Karen Welch with Garfield Community Association, Jerry Love, Mike Nodine, Don Brown, Roger Million, Sandra Cavallo, Sonja Hall, Tim and Tami Southern, Cher Curtis, and Officer Joe Merry.

Karen Welch is here for the Garfield Community Association and is coming to talk about May Day on the 21st. It will be virtually the same line up as done in previous years. The kiddie parade will line up on California Street between 2nd and 1st Street and the big parade will start down by the gas pumps. Streets that will need to be blocked off will be 1st, 2nd 3rd and 4th street turning onto California. The parade will travel down California Street and turn north on 3rd street and east on Union Street. There will be flags and anthem to remember the Veterans, the middle school and high school girls will be signing the anthem.

There will be one or two ATVs used for lining people up and taking the girls that are signing back up to the parade for line up. Brandy Montgomery will be running the parade this year. There are currently 21 vendors 2 are food related and the rest are craft vendors. There will be a free bouncy castle for the kids and the music will be the junior jammers from noon to 2 and this year the event at the park will be extended until 4 pm.

Mayor McCown said they didn't need any action from the town they just need to coordinate with Officer Joe Merry and the police department for street closures and barricades. Connie said she needs some help hanging the banner up.

Sonja Hall asked what criteria needed to be met to volunteer for the town. Mayor McCown said the first thing is you need to have a good project you want to volunteer on and explains the Town of Garfield has been built on volunteerism. Sonja asked if there was an application that could be filled out to volunteer. Dave Ulrick said most of the time the council discusses what they want to accomplish and that is all that it takes. Cody clarified that the town's insurance wants to make sure that before any projects are started, the volunteer fills out an application and that all projects and volunteers must be supervised by someone from the town. Mark Young asked what that means for the volunteer garden program. Cody said they will have to sign a waiver in order to participate and must follow all the rules put forth by the town. Officer Joe Merry said Stephen Bishop's office has provided a hold harmless agreement for town for acceptable volunteers. Mayor McCown suggested tabling the idea for now and check in with Stephen to see what he has to say about the matter.

APPROVAL OF MINUTES: Daymon Marple **MOVED** to approve the minutes of the Regular Council Meeting April 27, 2016. Neal Leon seconded the motion and the motion carried unanimously.

POLICE DEPARTMENT REPORT: Officer Joe Merry present for the Police Department.

Officer Merry said he was looking for some answers concerning May Day but was able to hear everything he needed to with the previous May Day presentation. The department is continuing to work on more junk vehicles and nuisance violations in town and they continue to have some issues with a few adults and adolescents in town.

PUBLIC WORKS REPORT: Brad Hasenoehrl present for the Public Works Department

Water

- They have installed a new battery at the water tank and the telemetry system seems to be operating properly although they haven't had a real hot day yet to see if that takes care of the

problem.

- The leak at Larry Palmers was dug up, repaired and back filled in last week.

Sewer

- There is a new plug in the line which connects to the house that used to be owned by the Roses' and it has been a problem in the past. They tried to jet the line but it is plugged pretty badly. Eventually Brad would like to see if they can get more aggressive head to clear the line. It is about 60 foot of main and last time they had Roach plumbing out they got it broke loose but it cost about \$1,000 to clear the roots. Mark asked is the system just plugged up and Brad explained there are roots growing into the system. There is only one house on the main and there is an old house back by the well which their sewer line runs into the Zook's basement. The thought is to abandon the old main and put in a new system to connect the house to. The home owner would assume responsibility from their house to the street. Neal Leon said to tie onto it and put a 4" line on it. Dave Ulrick said he would suggest sticking with a 6" pipe and putting a y in it so it can be looked down in the future. Mayor McCown said they have been up there every year digging that line and it cost the town each time. Mayor McCown thinks using the town's guys and digging up the issue won't cost any more than in the past. Mark said he is in favor of fixing it so they don't have to keep going back to it. Becki Pfaff wondered if the other home owner shouldn't be notified of the changes before the system is changed and it is determined it won't affect her line. Mark asked Brad do you understand what the council is suggesting he do to repair it and Brad responded he will dig tomorrow and replace the line.

Garbage

- Everything is operating fine.

Streets

- The guys did some street patching on Spokane Street and 10th Street and some pot holes downtown.

Park

- Mowing is going fine, they will be preparing the park for May Day in the coming week.

Brad said today he was hauling the storm jetter and it popped off the hitch and hit a pole, everything is working fine, he just didn't want it getting back to council from someone other than him. Brad said he had the hitch locked and the safety chains attached but it still found a way to pop off the truck hitch.

Mayor McCown said the guys also cleaned out the recycle shed and moved some of the equipment in there. Brad hauled about 10 refrigerators to the garbage and stopped on the way back and picked up a load of gravel.

OLD BUSINESS:

1. Safe Routes to School

Mayor McCown said Keltic Engineering sent up the revised Safe Routes to School grant application which takes off the two side streets and now it is just 3rd Street going up to the school. The amount is an estimated \$162,000 with no more than \$4,000 from town in matching funds. Everything is done on the presentation and ready for submission.

Dave said after talking with Cody there sounds like there is some confusion about the supervisor of the employees and he wanted to make it clear that the mayor is the employee's supervisor and that he is in no way a supervisor of the town employees. He said the mayor suggested that he would go out to the plant and help them with process controls. Dave said that David Tysz is in charge of the plant now. Jerry Love asked how many times has David been back since starting with the town again. Tami Southern asked how the town is paying David Tysz. Mayor McCown said a contract was drawn up under the previous mayor and the town is currently operating under that contract with him.

NEW BUSINESS:

1. David Tysz Contract

Mayor McCown said the council has the contract in front of them and everyone is welcome to read it. It was drawn up in November 2013 and David was to be paid \$350 a month and he is willing to go back to this original contract. Mayor McCown said he talked with Ellie and she confirmed that was fine and it would cover the town. Dave asked do we get those things in email from DOE. Mayor McCown said no we should ask for it in written communication. Mayor McCown said David will be spending about 3 days a week out there and working with Mark and the sewer plant testing is going much better. Tami Southern asked is he working with Brad as well, and the mayor responded not at the moment. Mayor McCown said there is a school in June that they will both be training at. Mark will be training to be an OIT and Brad will be training for a Level 1 Operator. Mark questioned he thought that Brad was supposed to be out there to now. Mayor McCown said he sent him out and apparently Dave wants to work with just one guy, is that what you understand Brad. Brad said he didn't say anything to him like that but that is the story he received. Mayor McCown said that was the way it was explained to him by someone else.

Mark asked about the insurance issue they discussed last time, and how he should be covered under his own insurance since he is a contract operator and wants to know how the town gets those records on file. Mayor McCown said he will check with him. Daymon Marple agrees he needs to indemnify and hold harmless the town. Daymon reads section 4 of the contract. Neal said David still needs to have proof of bond and insurance. Mark said it is still needed to protect the city especially since the town's own insurance company is suggesting that. Mark said he is more than happy to have David do the work, he has a good reputation and that would take a load off the town's shoulders. Daymon said it is important that David maintain all of the records that Ellie was upset about them not being sent in.

Mayor McCown said he is also required to fill in a timecard and Neal responded DOE requires so many hours out there. Tami clarified that DOE is requesting at least 20 hours a week by Level II Operator be present at the plant. Mark adds the compensation for David is \$350 a month or \$20 an hour in excess of ten hours a month. Mark said in his discussion with Ellie she asked him how often David was out there, she wanted somebody out there that was a Level II Operator 2 to 3 days a week. Mark said he would like to see in writing from Ellie to see if David currently meets the required specifications. Mark said she specifically wanted to know how often David was out there.

Dave said David is contracted with other towns that have situations like ours. Mayor McCown will talk with Ellie and see if the town is meeting requirements. In the meantime Daymon thinks they should be looking for other people. Until everything is finalized with David, Mark said he would hate to spend the money if this current situation could work out. He wants be able to show DOE that they are working towards compliance, but also not spend the extra money. Brad mentions that they can put an add on WETRC and Evergreen Rural Water for free. Mark said he wants to make sure they appease DOE and they don't waste town money, as it will cost several thousand dollars advertising a position. David is currently filling the Level II operator but if it doesn't work out they will be ready to go another route. Mayor McCown agrees they are sticking with David right now. Mark said they should get this firmed up by the next council meeting, if not the 90 days is ticking.

2. Purchase of Forklift

Mayor McCown said they need a forklift with a turntable on it as they have been borrowing the one from Co-Ag, however it has been a little bit of issue borrowing it since they are loading out seed bins right now. Dave asked what kind of money does the town have available to do that. Mark turned to the finance committee and wonders what the money situation would be for a purchase like this. Daymon said he would come down to town hall tomorrow and look at the budget and see where the funds would come from. Neal asked how much they are talking and Mayor McCown said he is guessing maybe \$15,000. Dave said he talked with Nor-Lift in Spokane and they get a used one every once in a while. Mayor McCown suggests seeing what their price is and then they will need to send it out to bid and he thinks they should see if they will take the town's current forklift in on trade. Jerry Love suggests looking at the state surplus site and also checking with DOE as they use these forklifts often. When Jerry looked into them in Spokane he found them between \$20,000 and \$25,000. Mayor McCown said they will look into it and until

then they will keep trying to borrow one.

FINANCIAL:

Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for payment. Mark Young seconded the motion and the motion carried unanimously.

Check Register #12265-12269 PLUS EFT Dept. of Retirement	Payroll: \$7,831.58
Check Register #12270-12295 PLUS EFT Dept. of Revenue	Claims: \$28,316.76
	Total:\$36,148.34

ADJOURNMENT: Daymon Marple **MOVED** to adjourn the meeting at 7:36 PM. Dave Ulrick seconded the motion and the motion carried unanimously.

Ray McCown, Mayor

ATTEST: _____
Cody Lord, Clerk/Treasurer