

Town of Garfield
TOWN COUNCIL REGULAR MEETING MINUTES Preliminary Draft
Town Hall – June 10, 2015

CALL TO ORDER: Mayor Ray McCown called the meeting to order at 7:00 PM

ROLL CALL: Mayor Ray McCown, David Jones, Sharon Schnebly, Daymon Marple, Mark Young and Tim Southern. Staff: Clerk/Treasurer Cody Lord, Public Works Assistant Brad Hasenoehrl, and Public Works Assistant Mark Phillips Absent:

GUESTS Patsy Tate, Trish Clayton, Sandra Cavallo, Scott Bowman, David Nails, Laurie Carson, Don and Debbie Brown, Landon Moore and Nancy Hathaway

David Nails here to talk about the recycle bins that the county is getting. David is in charge of managing the Whitman County solid waste facility. They have a brand new approximately 5 million dollar facility to add some more capacity. The county went to single stream back in 2013 and it has made a huge problem for small towns. One of the things single stream has done is made commodities not worth much money. The county received a grant to purchase a new roll off truck and containers. David would like to utilize one of these containers for single stream recycling in the Town of Garfield. When the container is full the county will come and get it with no charge to Garfield. After emptying the county will bring it back. David explained as long as they have grant money to sustain this program they will service Garfield.

David explains this is nice since it still gives small towns the ability to recycle. Tim Southern asks what it you don't get to keep the grant what cost would be looking at. David said the county could charge Garfield a processing fee and give Garfield back any revenue that is made off the material. Tim asked how often the town needs to fill it, what if it takes us 2 months to fill it. David said hopefully it is not being filled once a week but if it takes a couple months to fill that will be fine as well. There will be stickers on the side of the container marking what can be taken and where to place it. David suggests staffing the container a couple times a week or figure out how to manage it so garbage doesn't end up in the receptacle. David also suggests fining people who are dumping garbage there.

David also wanted to talk about a flow control ordinance the county is looking at implementing. It would deal with construction and demolition debris. It would be necessary to help strengthen the county on how they handle that type of garbage. Whitman County Solid Waste is the only permitted MSW facility in the county. They have the infrastructure to take inert material, concrete sand and brick. David also said the county gets a litter grant bi-annually, the county uses this to try and keep all the ditches clean. David brought pictures of the new transfer station and passed them around to the council. The town has been given an RFID key card which can be used on the commercial scale to the east, this diverts all the commercial traffic away from residential and speeds the process for them. This process is also safer and more efficient.

The new building has been built with efficiencies in mind. There are skylights and translucent panels on the side so they will only need to use power to light the facility in the winter time. David Jones asks where the facility location is. David said about 10 miles south of Colfax. Mayor McCown said the town would definitely be interested in having one of the containers and wonders when the town can get the program going. David said the containers are on site and the county is just waiting on stickers and the roll off truck. Tim Southern **MOVED** to utilize the county recycling program as soon as the containers are available. Sharon Schnebly seconded the motion and the motion carried unanimously.

Guest Landon Moore asked is the commodity worth more if it is sorted. David confirmed that single stream is not worth as much as sorted items. David said his idea with the old facility is to put in a material recovery facility and that is machinery that sorts it back out. This way the county could charge a processing fee and the customer would get the revenue off the commodity. Pullman and Colfax both do single stream only, Pullman also has a business route for cardboard. Trish asks about the items that can be deposited into the containers. David said they are pretty specific on what plastics they want, glass is

acceptable at this time, although glass is a huge problem, the only thing it does is add weight. It tears up the machinery rapidly so the county has been working with Pullman to keep glass out. In the past the county has recycled glass into road projects like Almota road to the river has over 80 tons of glass in it. Daymon Marple suggested the town stick out an extra bin to collect just glass. Tim asked can the town do the honor system and expect residents not to throw it in the container, but if some does end up in the container will it be alright? David said it would be alright but the bigger items to watch for is garbage in the recycling and no plastic bags as they bind in the sorting machine.

David said the county has a SWACK committee, solid waste committee and it gathers the second Tuesday of the month at 8 o'clock. He is interested in knowing if anyone of the council members might be interested in joining the group. Daymon said he can make time to join them. David said Garfield has done an amazing job of turning things around here, in addition to recycling the county also hauls the brush out. Mayor McCown asked if the town could still count on the county for a box to hold the metals. David said the metals can go in the same box but the appliances will need a separate container. The current agreement is the county gets all the money from the appliances and the town doesn't have to look at them. Guest David Nails departed the meeting at 7:19.

Mayor McCown asked the rest of the guests if they were here to talk about anything specific or just here to spectate. Lori Stone said she was here to talk about the animal/rooster ordinance. Mayor McCown explained that matter was not on tonight's agenda therefore the council would not be entertaining it. Debbie Brown asked how the public will know when it is going to be a subject to be talked about again. Mayor McCown said the agenda is posted at the post office the day before council meetings and all agenda items will be on that posting. The Mayor also said you are welcome to call Cody and have him add it to the agenda items, but at this time it is tabled.

APPROVAL OF MINUTES: Daymon Marple **MOVED** to approve the minutes of the Regular Council Meeting May 27th, 2015 and Special Council Meeting June 4th, 2015. Sharon Schnebly seconded the motion and the motion carried unanimously.

POLICE DEPARTMENT REPORT: Chief Neumann and Officer Merry present for the Police Department

The police have been very busy the last couple weeks. They arrested a Garfield resident at Palouse school for a domestic kid-napping and this individual will be incarcerated for 14 months through Latah County. Both Washington State and Idaho State are cooperating on the matter together. The department has also been working on a serious assault from some repeat offenders. Today alone about 6 or 7 hours has been put into it. They will be staying busy with school about to be let out. The police department reminds everyone to drive safely as kids will be out all hours of the day.

PUBLIC WORKS REPORT: Brad Hasenoehrl present for the Public Works Department

Brad started off the meeting with talking about the sludge tank at the WWTP. He said the tank was full of sludge and over flowing. He drained off about 2,000 gallons and it dropped about a foot. Andy O'Neil, David Tysz and Reuel all thought the tank was full. Dave Ulrick went out to look at the tank and discovered the tank is half full of sludge and it is floating on the top. Brad and Dave think they are operating at a normal sludge blanket level which lifts a huge burden off the town. Mayor McCown said David Ulrick will be checking out the plant to supervise Brad and Mark while they continue to learn. Mayor McCown said he had a discussion with David Tysz and David will no longer be coming to the plant, that for a fee of \$150.00 he will let them use his license to operate the plant and he will continue to sign off on the DMRs.

Water

- Pump is back and they forgot to put some parts back into the pump so they are mailing them.
- The other pump that was purchased a year ago from blue book has been discovered to have too small of diaphragm to do what the town needs. Furrow pump offered to keep the small pump and give the town 40% off a new pump. Mayor McCown clarified Furrow is willing to sell us a proper pump for \$550.00 that would normally cost \$800.00, and Brad confirmed this is correct. Tim

Southern **MOVED** to purchase the appropriate pump at a discounted price. Daymon Marple seconded the motion and the motion carried unanimously.

Sewer

- Brad said they are actually doing well now with clear water through the system.
- The clarifiers are not cleaned yet there is still sludge in them. Tim asked what the set-up of the valves is. Brad explains even with the valves closed the sludge recirculates to the aeration chamber. When checking the digester, it looks full but the first 10 feet is water and lower 8 feet is sludge. The sludge is what is making the clarifier dirty.

Garbage

- Brad explains the garbage truck is having air problems. Pressure has to be built up to get the can back out. Brad said before he calls Solid Waste in Spokane, he would like to have Jarrod take a look at it. Tim asked is it just an air issue. Brad thinks it is electrical and air possibly hydraulics. Tim suggested Brad call the guy that worked on the transmission and see if possibly they pinched something while installing the new transmission or possibly they hit a wire. Daymon said do whatever it takes to get the truck up and running again.

Park

- There is a little issue with the new lawn mower waiting on Pat's Saw and Lawn to get back to us.

Mayor McCown introduced Mark Phillips to the town and said Mark will be off and on for the next couple weeks until he has worked out his final two weeks with Neal farms. Guest Sandra Cavallo asked what his relation to the town was and Mayor McCown said he will be the new Public Works employee.

Guest Patsy Tate told the council that Dave Ulrick knows what is going on at the sewer plant and that he needs to be an advisor to the town on treatment plant matters and the council should be backing him. Patsy said look how much money he has already saved the town just in this one matter. Mayor McCown said Dave is already hired with or without pay, currently he is doing it for nothing.

OLD BUSINESS:

Daymon said he would like to talk about the chicken ordinance. Tim Southern **MOVED** to add roosters to the current animal ordinance language and other than that leave it exactly how it currently is written. Daymon feels it should be a complaint only situation and a three strikes you are out situation. Guest Landon Moore said I thought this matter was tabled and half of your guests walked out when you said it wasn't going to be discussed this week. Mayor McCown said he would still like the matter tabled and they will talk about it at a later time when guests have an opportunity to comment. No further motion or comment was made.

NEW BUSINESS:

1. Resolution 2015-03 Setting Public Employee Salaries.

Sharon Schnebly confirmed the new Public Works Assistant is starting at step 1. Cody informed the council Mark Phillips will start at the base and at his one year anniversary he will jump to step 1. Brad Hasenoehrl will be Public Works Assistant 1 and Mark Phillips will be Public Works Assistant 2. Tim Southern **MOVED** to adopt the current Public Employee Salary schedule for the Town of Garfield. David Jones seconded the motion and the motion carried unanimously.

2. Six Year Street Plan

Tim said it is basically the same streets are on the STIP this year. Mayor McCown suggested pushing Spokane Street to the top, saying it is a miserable street that they have tried grading and filling holes. Tim explains projects are chosen based on what the current years plan is for TIB.

Sharon agrees that Spokane and 2nd Street are the two worst streets in town. Sandra asks Spokane from where to where. Mayor McCown said Spokane from 8th to 10th.

3. TIB Grant Information and Preparation

Cody explains to the council he attended the TIB workshop in Oakesdale and it looks like TIB is after funding larger projects this year with more money coming to the east side of the mountains than has been allotted in the past. Cody is working with Keltic to specify the 3 segments of road that are issues. After attending the meeting it seems like the most logical plan would be to do curbs, gutters and sidewalks all through town on Highway 27, especially since DOT has gone through and put in new ADA ramps. Hopefully we can get them to see the need to tie in all the sidewalk system. The smaller projects are less viable this year since fewer dollars will be appropriated for those projects, but we can still make an attempt at getting grant money for them. Sharon and the council agree to move forward and look at what is competitive and best for the town.

Mayor McCown said while DOT was here grinding the highway they allowed the town to take a couple loads up beyond the railroad tracks on California Street, Brad and Tim laid it up there. Tim suggested that Brad and Mark fix the roller, drain the gas tank and get the rust out of it so it will work when it is needed next.

Mayor McCown said that Mark needs to get a CDL license. The Federal Government is taking over the program and now the education lasts 48 hours. Spokane Community College offers it at \$3,800, and another outfit in Spokane charges \$2,900. Sharon asks what the town's training budget looks like. Tim said he believes there is about \$500 in the line item. Daymon suggested looking into McGregor Co. and seeing if they offer a CDL training at a reduced rate.

Mayor McCown said the bio cell has four arms on it, Reuel suggested taking the current heads off and putting an inch and a quarter on them so they would plug less often. Currently Brad has to climb out and put a hanger in them to make them un-plug. Brad has purchased the supplies needed to alter one and see if it works. If it does work he will pick up three or four more because that is all that they have in stock. Also Reuel made a recommendation to have a disconnect switch at the top of the tank so two guys are not needed to stop the arm.

Tim questions how the town is going to pay for Mark's CDL. Mayor McCown said I would assume the town is going to have to pay that. Tim said if he looks at it from a budget stand point he wouldn't support it, since it was a requirement for the position. Officer Merry said one of the things they looked at in the past was having the candidate become a bus driver and give the school a year commitment this way he gets a CDL and the school system benefits by having another driver. Daymon thinks this is a great idea, he can take the classes they are about \$490 dollars and since he doesn't need a semi-truck endorsement he would be able to get the Class B that he needs. Sharon asked Cody to make a call to Marv Pillers and see if Mark could take their CDL training program.

FINANCIAL:

Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for payment. Sharon Schnebly seconded the motion and the motion carried unanimously.

Check Register # 11881-11883 PLUS EFT DOR	Payroll: \$6,237.52
Check Register # 11884-11886	Claims: \$809.13
Check Register # 11887-11910	Claims: \$22,461.36 Total: \$29,508.01

ADJOURNMENT: Daymon Marple **MOVED** to adjourn the meeting at 7:55 PM. Sharon Schnebly seconded the motion and the motion carried unanimously.

Ray McCown, Mayor

ATTEST: _____
Cody Lord, Clerk/Treasurer