

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES Preliminary Draft**  
**Town Hall – February 26<sup>th</sup>, 2014**

**CALL TO ORDER:** Mayor Ray McCown called the meeting to order at 7:03 PM

**ROLL CALL:** Mayor Ray McCown, Mark Young, David Jones, Daymon Marple present. Tim Southern arrived at 7:07. Staff – Public Works Superintendent Robby Johnson and Clerk/Treasurer Cody Lord.  
Absent: Sharon Schnebly

**GUESTS:** Stephen Bishop, Mike Nodine, Debra Lantzy and Cher Curtis

- Mike Nodine is here to request more attention to his street. It hasn't been attended to like it has in the past. Mayor McCown said this time it was his fault because he asked the public works guys not to plow unless there was 3 inches of standing snow. Mike's neighbor Darrell had plowed it, and his daughter could barely get up the street. Mayor McCown said we are a little shy on the gravel at this time and trying to make the current pile last until spring. Robby said that he did get it plowed but he is still training Brad and possibly it got missed on the last snow. Robby explains that they have to plow it to get the garbage truck up the road. Mike added that every other year the oil is placed on the road, and also the grader makes a trip down it to smooth out the pot holes. Mayor McCown said that hopefully we will have the grader rented from Palouse then we will hit them all at the same time. Tim Southern said the most traveled roads are oiled and graded. Darrell and Wanda do 4-h so there is a lot more traffic on that road than one would expect. Mayor McCown said the road will get graded and we will try and do what we can with the oil.
- Debra Lantzy introduces herself and explains she is the Garfield resident that submitted the letter about growing recreational marijuana. She figures the council might be a little worried so she wanted to bring down a proposal and inform people of her intentions. Her application is for a Tier 2 recreational marijuana grower/processor. It will be done in a small out building on 10<sup>th</sup> street. Passer-bys won't be able to see anything from the road and probably would never know that it is even there. The operation would not be doing anything that required hazmat materials. Debra explains every plant she has will be entered into a system and have a UPC code. The state will have security in place that will track all the leaves on the plant. The security system will have face recognition and will identify a face within 20 feet of that building. The State of Washington can review those cameras continuously.

Debra explains that she is only doing this to get financially stable. Tim Southern asked are you a grower and a processor? Debra states yes. Tim asked if she knew anything about retail sales. Debra explains the state allows 334 retail sales sites and it is based on a lottery system. Pullman is allowing 2 retail locations at this time. Tim asked can the state allow a sales site in a small town like Garfield? Debra said it would have to be 1,000 feet away from any public place with children, so it limits where they can do this. If Debra's operation was permitted she can only sell to other producers, processors or retailers.

Mayor McCown said he thinks there are going to be 3 retailers in Pullman and maybe one for Colfax. Mayor McCown said he attended a Zoning and Planning Commission meeting and they are going to have a public meeting concerning this matter on March 17<sup>th</sup> at 6:30 pm. After their discussion we will then have another council meeting to discuss it further. She wants this to work just as well as anyone else does. She loves it here in Garfield and wants to support the community. Mark Young asked about her security. It is not currently installed but it will be a 14 mega pixel weatherproof cameras. The State will require her to store data so that they can look back on the information, this will require her to have mass data storage available to store historical information. There will be a total of 17 cameras around the outside and inside and an alarm system will have to be in place. Stephen Bishop asked will there be a fence? Debra said yes there will be an 8 foot privacy fence around the whole operation.

- Stephen Bishop is here to talk about how the downtown dog pooping issue is really getting out of control. Stephen realized it when he forgot his keys to the office and he had to work to miss all the poop in the front yard while walking back to his office. The people who live in the hotel let their dogs go out there. When a client came in a week and a half ago they tracked poop onto their carpet and Jo Lynn should not have to clean up the poop off the sidewalk. Mayor McCown added the yard is literally being killed. Maybe the best method to approach this is to let the people know the council is considering not allowing dogs in downtown apartments if the problem persists. Not every person in the hotel is an offender. Mayor McCown said there are at least 8 dogs in the hotel at this time. Stephen's understanding is this is happening in other folks' yard and the Methodist Church yard as well. Mayor McCown asked before we do anything let me get a hold of Ryan and see if the problem can be resolved. Stephen said give them a month or two and in a couple months if it doesn't clear up then lets revisit it.

**APPROVAL OF MINUTES:** Tim Sothern **MOVED** to approve the minutes of the Regular Council Meeting of February 12<sup>th</sup>, 2014. Mark Young seconded the motion and the motion carried unanimously.

**POLICE DEPARTMENT REPORT:** Brian Dentler present for the police department.

Brian states that the last couple of weeks have been nice and quiet. 1 thing he wanted to talk about was the draft of the Palouse ORV ordinance. Brian believes that it will be finalized as soon as it is reviewed with the County Commissioner. Brian says that Chief Neumann mentioned the issues with Garfield could be slightly different. In Garfield the speed won't affect us much since our jurisdiction only goes to our border. Palouse has a little bit different situation they will be dealing with. It would be best for us to wait and see what their issues are so we know how to best deal with them. Brian brought an example of their Ordinance just to look at and start tailoring our own plan as needed.

Brian's personal opinion on the matter is that there are times and circumstances where it is okay and necessary to use an ORV for instance plowing and clearing snow it would be okay. Or possibly a utility trailer hooked up to an ORV to haul lawn clippings or yard waste to the composting facility. The State provides in the RCW that cities or towns can enforce this within their own borders. Obviously kids fooling around would be asked to cease or be cited. Brian's personal observation is there hasn't been much of an issue regarding this in the past. Stephen is pretty neutral about the matter. Personally he would like to be able to use his own gator to visit a friend from time to time or use for chores.

There is still an ordinance that you can ride a snowmobile in town, and this has been the only thing that Mayor McCown is opposed to. There have been issues with them on street using excessive speed. Tim said he doesn't have a problem with it as there are already a few 4 wheelers that are running around doing various activities. If we legalize it then we can require the users to register for licenses.

**PUBLIC WORKS REPORT:** Robby Johnson Public Works Superintendent

#### Water

- Cher had an issue with one of her water lines. Brad and Robby took care of it right away. Latest chlorine tests came back fine.

#### Sewer

- Sent a brief narrative up to Ecology on the overflow. One pump seal went out and we may be forced to have that pump replaced completely. Robby is not holding his breath that it will come back alright, Strom is currently looking at it. The system did allow public works to operate another pump manually. They are reprogrammed so there is an override system installed now. It operated correctly when Robby prompted the system to shut down. Robby and Brad have been meeting with Ecology to address the WWTP issues.

#### Garbage

- New truck should be done soon. The old truck had an issue on Monday. The hydraulics that lifts the garbage from the collection receptacle was not working properly. Robby and Brad emptied a few dumpsters so that they start the retrofitting process.
- Shop cleanup continues. County came and picked up the bin and dropped another one to fill at the composting site.
- Robby has a route planned in his head and he will have to talk with a few people about the placement of their totters. Mayor McCown will ride around with them in a few days and knock on some doors to help inform people. Also want to talk to people about the possibility of not putting out recyclables as it is becoming too costly for the town. There are too many things preventing us from making money at it. Tim said he is content with just shutting down the recyclables. Maybe offer paper, boxes and cans where people can drop it off at our recycling shed. Also patrons would have the option to box it up and take it to Moscow for recycling.
- Tim stopped at Western last Friday and said they are waiting on the controls for the cab and then the garbage truck should be ready by the end of this week. Robby is now starting to convert the old dumpsters so that we can use them once we are ready to make the change over.

Mark Young wants to go back to the recycle issue. Before the town makes some big changes on the recycle program, Mark would like the community to have some heads up and input. How does the community feel? Mayor McCown said we can knock on doors and explain to people and let them know about how much we are losing with the current program and the additional options for recycling.

### **OLD BUSINESS:**

1. Marijuana Regulations, State of Washington. Mayor McCown said we don't really need to touch on this subject since the Planning Commission is still working on it.
2. Dumpster Resolution. Tim explained Stephen got the resolution done and re-worked some of the language. Tim discusses with the group some of the changes. Basically they are just a few changes reflecting what the council talked about at the last meeting. Tim Southern **MOVED** to approve Resolution No. 2014-01 establishing policies regulating the use, repair, and replacement of garbage dumpsters. David Jones seconded the motion and the motion carried unanimously.
3. Keltic Engineering Training for the 6 year street plan and TIB Grants. Lisa Hasenoehrl offered to come up March 5<sup>th</sup> in the morning to train Cody for a couple hours. This would be a free service. Council approves calling Keltic Engineering to schedule the training.
4. Brush and Compost Pile Update. Mayor McCown has been in contact with a guy from Lewiston-Clarkston who works for the paper company, and buys wood chips for the mill. He came over and looked at our brush pile. They gave us a price to chip everything out there including the big tree trunks and haul all the chips that are created. The price would be \$3,250 for mobilization. Their machines can chew up any wood that we may have. The estimate is not based on volume but rather getting the staff and equipment here to chip and haul everything. Tim asked are you sure they will haul off the chips and Mayor McCown confirmed.

Robby also talked to a guy that may chip them for nothing but then the chips would be left at the site. Mayor McCown said he is in favor of chipping what is out there. It would be done sometime in April and will only take a couple hours to eat through the entire pile. The town would need to get the grader from Palouse and touch up some of the low spots. Mark said we get it all cleaned out and then what? Mayor McCown said we are going to load one more box with the leaves and brush to get that pile down, and then load the boxes in the future as we receive debris at the site. Tim said he would prefer to get rid of the compost. Mark said then what? Tim suggested going back to the dumpsters and haul as needed. Maybe fill a dumpster a month which would be \$600.00 a

year. Tim said as long as they haul the chips then he is in favor of doing this as well. We would spend about \$3,000 in boxes getting it out so this is just a quicker clean up method. David Jones **MOVED** to chip the current brush pile and have the chips removed. Tim Southern seconded the motion and the motion carried unanimously.

### **NEW BUSINESS:**

- WWTP, Dept. of Ecology, Keltic Engineering. Andy O'Neill was here and visited the public works guys. Andy is concerned about the plant because it has been going on so long. We were supposed to notify them of the changes in the mayor role. Signature cards need to be signed. DMR's are going to Spokane with Andy O'Neill for review. Andy said the town needs to create a responsible party for the WWTP. Also he thinks the public works guys should be allowed time to get the proper training to operate the plant. The license Robby needs to operate the plant he can't fully get for 3 years. Robby can get the group one which is the start of the process. Hopefully get both of the guys trained to watch over the plant. Robby said for now we have to fill out the application to be able to take the class. Tim said his understanding is he could get some training but the public works guys would remain working under David Tysz. David was brought in because he is authorized to sign off on the DMRs and oversee the plant.

There are several things the Dept. of Ecology needs from us to get compliant. Mark asked are we doing the things necessary to get back in compliance. We have to show progress so they know that we are working on it. The last thing on the list is the Bio-cell. There is a diagram shown to the council. The bio cell is tilted over and whatever has happened has lifted the bolts in the concrete. Possibly something is wrong with a set of bolts and the gasket. The piping has sagged and caused the water to spray out from one side. We sent a camera down it and couldn't figure out why it wasn't working. Is it that the bolts have rocked loose, or has the gasket blown out?

Mayor McCown said today they went down and measured all the piping, some of the pipe is stationary and some of the pipe spins. They are still trying to determine how the water goes up through the piping. We were worried about the weight and it is thought that the whole mechanism weighs about a ton. Once the unit thaws enough then we can get some more clearance and see what is going on in there. We will have to get a crane to lift the top off. Mayor McCown will drop the plans off at the engineers so that we can expedite at plan to get it fixed. A 10 ton crane will cost us, \$265 a day; maybe we would need it for 2 days to complete the fix.

Currently the water can't travel up the pipe and get water to the bio-cell. The engineers will be able to figure out exactly what the issues are once the medium thaws out and are moveable. Next week the medium should be thawing and public works will be able to do some work. Tim suggested having a contractor like M & L Albright come because where this sits and where the power lines are located cause concern for clearance. Tim said instead of us working on it maybe have companies come in and at least give us a bid on the project.

Mayor McCown said we need to know what we are looking at first. We have to figure out what the problem is so the engineer can come up with a plan. Tim said if it is a company that works on these bio-cells then have them come and look at it and give us a bid to fix it. Mark said if we did get an engineer to look at it then we can determine if we need to get a bid or decide if we can work on it ourselves. Robby and Brad need to be able to get to the pipe to see if the bolts are broken. The engineer helping out at this time is Keltic Engineering. Mayor McCown is hoping to meet with Andy and talk with him about the issues we are up against. At least he will know that we are making an honest effort to get it fixed. The original prints for the WWTP need to be located to help with the project. Cher added there were prints on the plant at one time. Wyatt was the engineer on the plant at the time of construction.

- Garbage Route Plans and Notifying Public. Robby will be working on a list of people that he will

need to be in contact with to figure out changes to the garbage route. We should have a mailing in the next couple weeks to issue to all residents in the Town of Garfield about changes to the garbage collection.

**FINANCIAL:**

1. Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for payment. Tim Southern seconded the motion and the motion carried unanimously.

Check Register # 11299-11301 Plus EFTPS  
Check Register # 11302-11309

Payroll: \$6,490.81  
Claims: \$4,163.87 Total: \$10,654.68

**ADJOURNMENT:** Daymon Marple **MOVED** to adjourn the meeting at 8:10 PM. Tim Southern seconded the motion and the motion carried unanimously.

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**Ray McCown, Mayor**

**ATTEST:** \_\_\_\_\_  
**Cody Lord, Clerk/Treasurer**