

**2<sup>nd</sup> Quarter 2013 Adjustment Register Memo** July 24, 2013

Attached is the 2nd Quarter 2013 Adjustment Register for approval at the council meeting.

Number/Item

1. Re-allocate utility payments from Accts #365 and #390 to #337 and 357, erroneously posted initially. \$0 Net Result.
2. Reverse 4/25/13 utility bill to Acct #335; Acct closed 4/19/13. -\$108.21 net result adjusted.
3. Correct Acct #805 meter read on 5/25/13 billing to reflect actual usage from November 2012 through May 2013; meter read error on 4/25/13 over billed. -\$52.58 net result adjusted.
4. Correct Acct #549 Payment amount to \$90.83 on 5/28/13 deposit, typo initially listed \$99.80. -\$8.97 net result
5. Delete duplicate utility deposit bill of \$98.21 for new Acct #923. -\$98.21 net result adjusted.